

CONSTITUTION OF BONNYBRIDGE FOOTBALL AND SPORTS CLUB

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**Constitution
of
BONNYBRIDGE FOOTBALL AND SPORTS CLUB**

In this constitution, the following definitions apply throughout:

- **“2005 Act”** means the Charities and Trustee Investment (Scotland) Act 2005 and every statutory modification and re-enactment thereof for the time being in force.
- **“AGM”** means an Annual General Meeting.
- **“Board”** means the Board of Charity Trustees.
- **“Charity”** means a body entered in the Scottish Charity Register as defined under section 106 of Charities and Trustee Investment (Scotland) Act 2005.
- **“Charity Trustees”** means the persons having the general control and management of the Organisation.
- **“Clauses”** means any clause.
- **“Clear days”**, in relation to notice of a meeting, means a period excluding the day when notice is given and the day of the meeting.
- **“Community”** has the meaning given in clause 4.
- **“GM”** means a General Meeting.
- **“Group”** means those other organisations (incorporated or not) that are not this organisation .
- **“Individual”** means a human/person.
- **“Members”** means those individuals and groups who have joined this organisation.
- **“Organisation”** means the SCIO whose constitution this is.
- **“OSCR”** means the Office of the Scottish Charity Regulator”
- **“Property”** means any property, assets or rights, heritable or moveable, wherever situated in the world.
- **“SCIO”** means Scottish Charitable Incorporated Organisation.
- **“them”** and **“their”** refer to individuals or groups (either he, she or they).

Words in the singular include the plural and words in the plural include the singular.

These Clauses supersede any model clauses. Any words or expressions defined in the 2005 Act shall, if not inconsistent with the subject or context, bear the same meanings in the Clauses.

The Schedule to these Clauses is deemed to form an integral part of these Clauses.

	NAME
1	The name of the organisation is “ BONNYBRIDGE FOOTBALL AND SPORTS CLUB ” (“ the Organisation ”).
2	The Organisation will, upon registration, be a Scottish Charitable Incorporated Organisation (SCIO).
	REGISTERED OFFICE
3	The principal office of the organisation will be in Scotland (and must remain in Scotland).
	DEFINITION OF COMMUNITY AND PURPOSES
4	The Organisation has been formed to benefit the community of Bonnybridge and the surrounding areas (the “Community”), with the following purposes (the “Purposes”):
4.1	<p>The advancement of public participation in sport, especially of football according to the laws approved by the Scottish Football Association (SFA). In furtherance of this purpose, the organisation will exist:</p> <p>a) To promote and encourage the playing and participation in football by providing inclusive opportunities for all. With no discrimination on age, gender, religion, race, sexuality or football ability.</p> <p>b) To develop coaching skills by attendance at appropriate and recognised training courses.</p> <p>c) To develop and improve skills by providing coaching and training for all members.</p> <p>d) To promote sportsmanship, respect, physical and mental wellbeing among all members.</p>
4.2	The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for people in Bonnybridge and the surrounding areas; including football teams for people to train and compete in the Scottish Football Association (SFA) competitions; the operation of training grounds and pitches.
	POWERS
5	<p>The SCIO has power to do anything which is calculated to further its purposes or is conducive or incidental to doing so.</p> <p>In particular, (but without limiting the range of powers available under the 2005 Act), the SCIO has power:</p>
5.1	to encourage and develop a spirit of voluntary or other commitment by, or co-operation with, individuals, unincorporated associations, societies, federations, partnerships, corporate bodies, agencies, undertakings, local authorities, unions,

	co-operatives, trusts and others and any groups or groupings thereof willing to assist the Organisation to achieve the Purposes;
5.2	to promote and carry out research, surveys and investigations and to promote, develop and manage initiatives, projects and programmes;
5.3	to provide advice, consultancy, training, tuition, expertise and assistance;
5.4	to prepare, organise, promote and implement training courses, exhibitions, lectures, seminars, conferences, events and workshops, to collect, collate, disseminate and exchange information and to prepare, produce, edit, publish, exhibit and distribute clauses, pamphlets, books and other publications, tapes, motion and still pictures, music and drama and other materials, all in any medium;
5.5	to purchase, take on lease, hire, or otherwise acquire any property suitable for the organisation;
5.6	to construct, convert, improve, develop, conserve, maintain, alter and demolish any buildings or erections whether of a permanent or temporary nature, and manage and operate (or arrange for the professional or other appropriate management and operation of) the organisation's property;
5.7	to sell, let, hire, license, give in exchange and otherwise dispose of all or any part of the property of the organisation;
5.8	to establish and administer a building fund or funds or guarantee fund or funds or endowment fund or funds;
5.9	to employ, contract with, train and pay such staff (whether employed or self-employed) as are considered appropriate for the proper conduct of the activities of the organisation;
5.10	to take such steps as may be deemed appropriate for the purpose of raising funds for the activities of the organisation;
5.11	to accept subscriptions, grants, donations, gifts, legacies and endowments of all kinds, either absolutely, conditionally or in trust;
5.12	to borrow or raise money for the Purposes and to give security in support of any such borrowings by the organisation and/or in support of any obligations undertaken by the organisation;
5.13	to set aside funds not immediately required as a reserve or for specific purposes;
5.14	to invest any funds which are not immediately required for the activities of the organisation in such investments as may be considered appropriate, which may be held in the name of a nominee organisation under the instructions of the Board of Trustees, and to dispose of, and vary, such investments;
5.15	to make grants or loans of money and to give guarantees;

5.16	to establish, manage and/or support any other charity, and to make donations for any charitable purpose falling within the purposes;
5.17	to establish, operate and administer and/or otherwise acquire any separate trading organisation or association, whether charitable or not;
5.18	to enter into any arrangement with any organisation, government or authority which may be advantageous for the purposes of the activities of the organisation and to enter into any arrangement for co-operation, mutual assistance, or sharing profit with any charitable organisation;
5.19	to enter into contracts to provide services to or on behalf of others;
5.20	to effect insurance of all kinds (which may include indemnity insurance in respect of Trustees and employees);
5.21	to oppose, or object to, any application or proceedings which may prejudice the interests of the organisation;
5.22	to pay the costs of forming the organisation and its subsequent development;
5.23	to carry out the Purposes as principal, agent, contractor, trustee or in any other capacity.
GENERAL STRUCTURE OF THE ORGANISATION	
6	The organisation is composed of:
6.1	Members
6.2	Associates
6.3	Charity Trustees (composed of Elected Charity Trustees, Appointed Charity Trustees; and Co-Opted Charity Trustees, following the first GM).
MEMBERSHIP	
7	The members of the organisation shall consist of those individuals who made the application for registration of the organisation and such other individuals and groups as are admitted to membership under the following clauses.
8	The organisation shall have not fewer than twenty members at any time; and
8.1	In the event that the number of members falls below twenty the Board may conduct only essential business other than taking steps to ensure the admission of sufficient Ordinary Members to achieve the minimum number.
9	Membership of the organisation is open to:

9.1	Individuals aged 16 or over who (and groups which) are members of the Community ("Ordinary Members"); and supports the organisation's purposes referred to in Clause 4.
9.2	If an Individual or group ceases to fulfil the criteria within clause 9.1, that Individual or group must inform the Organisation.
	APPLICATION FOR MEMBERSHIP
10	No Individual or Group may become a Member unless that Individual or Group has submitted a written application for membership in the form prescribed by the Charity Trustees and the Charity Trustees have approved the application. An application submitted by a Group must be signed on behalf of that Group.
10.1	The Charity Trustees shall consider applications for membership promptly. The Charity Trustees shall assess each application to determine whether the applicant meets the criteria for becoming an Ordinary Member.
11	Membership of the organisation may not be transferred by a member.
	MEMBERSHIP SUBSCRIPTIONS
12	No membership subscription will be payable.
	RE-REGISTRATION OF MEMBERS
13	The Board may, at any time, issue notices to the members requiring them to confirm that they wish to remain as members of the organisation, and allowing them a period of 28 days (running from the date of issue of the notice) to provide that confirmation to the Board.
13.1	If a member fails to provide confirmation to the Board (in writing or by e-mail) that they wish to remain as a member of the organisation before the expiry of the 28-day period referred to in clause 13, the Board may expel them from the membership.
13.2	A notice under clause 13 will not be valid unless it refers specifically to the consequences (under clause 13.1) of failing to provide confirmation within the 28-day period.
	LIABILITY OF MEMBERS
14	The members of the organisation have no liability to pay any sums to help to meet the debts (or other liabilities) of the organisation if it is wound up; accordingly, if the organisation is unable to meet its debts, the members will not be held responsible.
15	The members and Charity Trustees have certain legal duties under the Charities and Trustee Investment (Scotland) Act 2005; and clause 14 does not exclude (or limit) any personal liabilities they might incur if they are in breach of those duties or in breach of other legal obligations or duties that apply to them personally.
	CESSATION OF MEMBERSHIP

16	A member shall cease to be a member if:
16.1	that Member sends a written notice of resignation to registered office of the Organisation; they will cease to be a member as from the time when the notice is received by the organisation;
16.2	that Member has failed to respond to any re-registration request under clause 13;
16.3	a resolution that that Member be expelled (where that Member's conduct, in their/its capacity as a Member, has been detrimental to the effective functioning of the Organisation) is passed by special resolution at a GM (notice of which shall state: (a) the full text of the resolution proposed; and (b) the grounds on which it is proposed) at which the Member is entitled to be heard;
16.4	in the case of an Individual, that Individual has died (membership of the Organisation not being transferable);
16.5	in the case of a group, that group goes into receivership or liquidation, or is dissolved or otherwise ceases to exist (membership of the Organisation not being transferable);
16.6	where the Member is a Charity Trustee of the Organisation, that Member has failed to comply with the code of conduct for Trustees in a manner which would result in them ceasing to be a Trustee and a member.
REGISTER OF MEMBERS	
17	The Board must keep a register of members, setting out for each current member: <ul style="list-style-type: none"> a) their full name; b) their address; and c) the date on which they were registered as a member of the organisation.
17.1	Where any member is not an individual, the register must also contain: <ul style="list-style-type: none"> a) any other name by which the member is known; b) the principal contact for the member; c) any number assigned to it in the Scottish Charity Register, if it is a charity; and d) any number with which it is registered as a company, if it is a company.
17.2	For each former member the register must set out, for at least six years from the date on they ceased to be a member: <ul style="list-style-type: none"> a) their name; and b) the date on which they ceased to be a member.
17.3	The Board must ensure that the register of members is updated within 28 days of receiving notice of any change.

17.4	If a member or Charity Trustee of the Organisation requests a copy of the register of members, the Board must ensure that a copy is supplied to them within 28 days, providing the request is reasonable. If the request is made by a member (rather than a Charity Trustee), the Board may provide a copy which has the addresses blanked out.
	ASSOCIATES
18	Individuals and Groups wishing to support the Purposes who are not members of the Community may become associates of the Organisation ("Associates"). Associates may attend and speak at GMs but may not participate in such meetings for voting or quorum purposes.
18.1	No Individual or Group may become an Associate unless that Individual or Group has submitted a written application to become an Associate in the form prescribed by the Charity Trustees and the Charity Trustees have approved the application. An application submitted by a Group must be signed on behalf of that Group.
18.2	The Charity Trustees shall consider applications for associateship promptly. The Charity Trustees shall assess each application to determine whether the applicant meets the criteria for becoming an Associate.
19	The Charity Trustees shall cause a register of associates to be maintained containing: <ul style="list-style-type: none"> (a) the name and address of each Associate; (b) the date on which each Individual or Group was registered as an Associate; and (c) the date at which any Individual or Organisation ceased to be an Associate.
20	An Associate shall cease to be an Associate if:
20.1	that Associate sends a written notice of resignation to the Organisation;
20.2	that Associate becomes a member of the Community;
20.3	a resolution that that Associate be expelled from being an Associate (where that Associate's conduct, in their capacity as Associate, has been detrimental to the effective functioning of the Organisation) is passed by special resolution at a GM (notice of which shall state: (a) the full text of the resolution proposed; and (b) the grounds on which it is proposed) at which the Associate is entitled to be heard);
20.4	in the case of an Individual: <ul style="list-style-type: none"> (a) that Individual becomes insolvent or apparently insolvent or makes any arrangement with their creditors; or (b) that Individual has died; or
20.5	in the case of a Group, that Group goes into receivership or liquidation, or is dissolved or otherwise ceases to exist.

	GENERAL MEETINGS (Meetings of the Members)
21	The Board may call a GM at any time and must call a GM within 28 days of a valid requisition. To be valid, such requisition must be signed by at least 5% of the Members, must clearly state the purposes of the meeting, and must be delivered to the registered office of the Organisation. The requisition may consist of several documents in like form each signed by one or more of the Members.
	Annual General Meeting
22	The Board shall convene one GM a year as an AGM. An AGM need not be held during the calendar year during which the Organisation is incorporated, provided an AGM is held within 15 months of the date of incorporation. Thereafter, not more than 15 months shall elapse between one AGM and the next.
22.1	The business of each AGM shall include: <ul style="list-style-type: none"> (a) a report by the Chairperson on the activities of the Organisation; (b) the election of Elected Charity Trustees; (c) the fixing of annual subscriptions if applicable; (d) consideration of the accounts of the Organisation; (e) a report of the auditor if applicable; and (f) the appointment of the auditor if applicable.
	Notice of General Meetings
23	Subject to the terms of clause 67, notice of a GM shall be given as follows:
23.1	At least 14 Clear Days' notice must be given of any GM.
23.2	The notice must specify the place, date and time of the GM, the general nature of business to be dealt with at the meeting; and <ul style="list-style-type: none"> (a) in the case of a resolution to alter the constitution, must set out the exact terms of the proposed alteration(s); and (b) in the case of any special resolution (as defined in clause 30) must set out the exact terms of the resolution.
23.3	Notice of every members' meeting must be given to all the members of the organisation, and to all the Charity Trustees; but the accidental omission to give notice to one or more members will not invalidate the proceedings at the meeting.
	CHAIRPERSON OF GENERAL MEETINGS
24	<ul style="list-style-type: none"> (a) The Chairperson of the organisation shall act as Chairperson of each GM. (b) If the Chairperson is not present or willing to do so the Vice-Chairperson (if applicable) of the organisation shall act as Chairperson of the GM. (c) If neither the Chairperson nor the Vice-Chairperson is present or willing to act as Chairperson of the GM within 15 minutes after the time at which it was due to start, the

	Charity Trustees present shall elect from among themselves one of the Elected Charity Trustees who will act as Chairperson of that GM.
	QUORUM AT GENERAL MEETINGS
25	The quorum for a GM shall be the greater of: (a) eleven Members; or (b) 10% of the Members, present either in person or by proxy. No business shall be dealt with at any GM unless a quorum is present.
25.1	If a quorum is not present within 15 minutes after the time at which the GM was due to start (or if, during a GM, a quorum ceases to be present) the GM shall be adjourned until such time, date and place as may be fixed by the Chairperson of the GM.
25.2	The Board may make arrangements in advance of a GM to allow members (or their proxies) to fully participate remotely, so long as all those participating in the meeting can communicate with each other; and all Members (or their proxies) may vote during the meeting. A Member or proxy participating remotely by such means shall be deemed to be present in person at the GM.
	VOTING AT GENERAL MEETINGS
26	The Chairperson of the meeting shall endeavour to achieve consensus wherever possible but, if necessary, questions arising shall be decided by being put to the vote.
26.1	Each Member shall have one vote, to be exercised in person or by proxy, by a show of hands
26.2	A secret ballot may be demanded by: (a) the chairperson of the GM; or (b) at least two Members present at the GM, before a show of hands and must be taken immediately and in such manner as the chairperson of the GM directs. The result of a secret ballot shall be declared at that GM.
27	In the event of an equal number of votes for and against any resolution, the Chairperson of the meeting shall have a vote in their capacity as a member of the organisation.
	Resolutions
28	At any GM an Ordinary Resolution put to the vote of the meeting may be passed by a simple majority of the Members voting (in person or by proxy).

29	<p>Certain resolutions must be passed as Special Resolutions, including resolutions:</p> <ul style="list-style-type: none"> a) to alter the name of the Organisation; or b) to amend the Purposes; or c) to amend these Clauses; or d) to wind up the Organisation in terms of clause 72. <p>At any GM a Special Resolution put to the vote of the meeting may be passed by not less than two thirds of the Members voting (in person or by proxy).</p>
30	<p>Ordinary and Special Resolutions may be passed in writing, rather than at a General Meeting, and shall have effect as if they had been passed at a GM, provided the terms of this Clause are followed.</p>
30.1	<p>An Ordinary Resolution may be passed in writing if signed by a simple majority of all the Members.</p>
30.2	<p>A Special Resolution to wind up the Organisation may be passed in writing if signed by all the Members.</p>
30.3	<p>Any other Special Resolution may be passed in writing if signed by not less than two thirds of all the Members.</p>
30.4	<p>Written resolutions must be sent to all Members at the same time (the "Circulation Date") in hard copy (posted or hand-delivered) or electronic form (faxed or e-mailed), or by means of a website.</p>
30.5	<p>Written resolutions must be accompanied by a statement informing the Member:</p> <ul style="list-style-type: none"> (a) how to signify agreement to the resolution; (b) how to return the signed resolution to the Organisation (in hard copy (posted or hand-delivered) or electronic form (faxed or e-mailed)); (c) the date by which the resolution must be passed if it is not to lapse (that is, the date which is 28 days after the Circulation Date); and (d) that they will not be deemed to have agreed to the resolution if they fail to reply.
30.6	<p>A written resolution may consist of several documents in the same form, each signed by or on behalf of one or more Members.</p>
30.7	<p>Once a Member has signed and returned a written resolution in agreement thereto, that Members' agreement is irrevocable.</p>
30.8	<p>The Members may require the Organisation to circulate a written resolution.</p>

30.8.1	The resolution must be requested by at least 5% of the Members. Requests must be in hard copy (posted or hand-delivered) or electronic form (faxed or e-mailed), must identify the resolution and may be accompanied by a statement not exceeding 1,000 words which the Organisation will also be required to circulate.
30.8.2	The Board may reject the resolution but must provide reasons for doing so to the members requesting the resolution.
30.8.3	If accepted, the Organisation must circulate the resolution and any accompanying statement within 21 days, and may require the requesting Members to cover the expenses it incurs circulating the resolution.
MEETING ADJOURNMENT	
31	The Chairperson of the GM may, with the consent of a majority of the Members voting (in person or by proxy), adjourn the General Meeting to such time, date and place as the Chairperson may determine.
ORGANISATION MANAGEMENT	
32	The affairs, property and funds of the organisation shall be directed and managed by a Board of Charity Trustees. The Board:
32.1	shall set the strategy and policy of the Organisation;
32.2	shall, where no employees or managers are appointed, be responsible for the day-to-day management of the Organisation;
32.3	shall hold regular meetings between each AGM, meeting as often as necessary to despatch all business of the Organisation;
32.4	shall monitor the financial position of the Organisation;
32.5	shall direct and manage the affairs and Property of the Organisation;
32.6	shall generally control and supervise the activities of the Organisation;
32.7	may, on behalf of the Organisation, do all acts which may be performed by the Organisation (other than those required to be performed by the Members at a GM);

32.8	may exercise the powers of the Organisation; and
32.9	may not also be paid employees of the Organisation.
	INTERIM BOARD
33	Upon incorporation of the organisation, the individuals who signed the Charity Trustee declaration forms which accompanied the application for incorporation of the organisation shall be deemed to have been appointed by the members as Charity Trustees with effect from the date of incorporation of the Organisation.
33.1	The Interim Board shall retire at the first GM, which shall be held as soon as practicable following incorporation, but shall remain eligible for re-election (the period of office between the date of incorporation and the date of the first GM not being regarded as a “term of office” for the purposes of clause 36.5).
	COMPOSITION OF THE BOARD OF CHARITY TRUSTEES
34	The number of Charity Trustees shall be not less than three and the total number of Charity Trustees shall not be more than 10.
	APPOINTMENT OF CHARITY TRUSTEES
35	From and after the first General Meeting of the organisation, the Board shall comprise the following individual persons (a majority of whom shall always be Elected Charity Trustees):
35.1	up to 6 individual persons elected as Charity Trustees by the Members in accordance with clause 36 (“the Elected Charity Trustees”), who must themselves be Ordinary Members; and
35.3	up to 4 individual persons co-opted in accordance with clause 37 (“the Co-opted Charity Trustees”), so as to ensure a spread of skills and experience within the Board.
35.4	Employees of the organisation may not be nominated as or become Charity Trustees.
	ELECTED CHARITY TRUSTEES
36	At the first General Meeting of the Organisation, the Members shall elect up to 6 individual Ordinary Members as Elected Charity Trustees.
36.1	Elected Charity Trustees must be nominated in writing by at least two Members. Such nominations must contain confirmation from the nominee that they are willing to act as an Elected Charity Trustee and must be delivered to the registered office of the Organisation at least seven days before the GM.
36.2	Each Member has one vote for each vacancy in the Elected Charity Trustees on the Board.

36.3	Provided the first GM is not also the first AGM, there shall be no changes in the Charity Trustees at the first AGM (except to fill any vacancies left following the first GM or caused by retirements since the first GM).
36.4	At the second and subsequent AGMs, one-third of the Elected Charity Trustees (rounding upwards if this is not a whole number) shall retire from office at the close or adjournment of that meeting.
36.5	A retiring Charity Trustee shall be eligible for re-election after one term of office. A retiring Charity Trustee shall not be eligible for re-election after two consecutive terms of office until a period of one year in which they have not been a Charity Trustee has passed.
36.6	The Elected Charity Trustee(s) to retire at an AGM shall be those who have been longest in office since their election/re-election (unless other Elected Charity Trustee(s) have agreed to retire at that AGM). As between Individuals who were appointed as Elected Charity Trustees on the same date, the Elected Charity Trustee(s) to retire shall be agreed between the Individuals appointed on the same date or determined by lot.
CO-OPTED CHARITY TRUSTEES	
37	Subject to clause 35, the Charity Trustees may appoint Individuals as Charity Trustees to ensure a spread of skills and experience within the Board ("Co-opted Charity Trustees") and may remove a Co-opted Charity Trustee at any time.
37.1	A Co-opted Charity Trustee shall retire at the AGM following their appointment unless re-appointed by the Charity Trustees.
37.2	A Co-opted Charity Trustee can be removed from office at any time by a simple majority of the Board.
37.3	For the avoidance of doubt, a Co-opted Charity Trustee may participate fully in at all Board meetings which they attend, and is eligible to vote at them.
VACANCY	
38	The Board may from time to time fill any casual vacancy arising as a result of the retirement (or deemed retirement for any reason) of any Elected Charity Trustee from or after the date of such retirement or deemed retirement until the next AGM.
CHARITY TRUSTEES – GENERAL DUTIES	
39	Each of the Charity Trustees has a duty, in exercising functions as a Charity Trustee, to act in the interests of the organisation; and, in particular, must:
39.1	seek, in good faith, to ensure that the organisation acts in a manner which is in accordance with its purposes;
39.2	act with the care and diligence which it is reasonable to expect of a person who is managing the affairs of another person;

39.3	in circumstances giving rise to the possibility of a conflict of interest between the organisation and any other party, put the interests of the organisation before that of the other party; where any other duty prevents them from doing so, disclose the conflicting interest to the organisation and refrain from participating in any deliberation or decision of the other Charity Trustees with regard to the matter in question;
39.4	ensure that the organisation complies with any direction, requirement, notice or duty imposed under or by virtue of the Charities and Trustee Investment (Scotland) Act 2005.
40	In addition to the duties outlined in clause 39, all of the Charity Trustees must take such steps as are reasonably practicable for the purpose of ensuring:
40.1	that any breach of any of those duties by a Charity Trustee is corrected by the Charity Trustee concerned and not repeated; and
40.2	that any Charity Trustee who has been in serious and persistent breach of those duties is removed as a Charity Trustee.
41	Provided they have declared their interest - and have not voted on the question of whether or not the organisation should enter into the arrangement - a Charity Trustee will not be debarred from entering into an arrangement with the group in which they have a personal interest; and (subject to clause 61 and to the provisions relating to remuneration for services contained in the Charities and Trustee Investment (Scotland) Act 2005), they may retain any personal benefit which arises from that arrangement.
42	No Charity Trustee may serve as an employee (full time or part time) of the organisation; and no Charity Trustee may be given any remuneration by the organisation for carrying out their duties as a Charity Trustee.
43	The Charity Trustees may be paid all travelling and other expenses reasonably incurred by them in connection with carrying out their duties; this may include expenses relating to their attendance at meetings.
CODE OF CONDUCT FOR CHARITY TRUSTEES	
44	Each of the Charity Trustees shall comply with the code of conduct (incorporating detailed rules on conflict of interest) prescribed by the Board from time to time.
44.1	The code of conduct shall be supplemental to the provisions relating to the conduct of Charity Trustees contained in this constitution and the duties imposed on Charity Trustees under the Charities and Trustee Investment (Scotland) Act 2005; and all relevant provisions of this constitution shall be interpreted and applied in accordance with the provisions of the code of conduct in force from time to time.
REGISTER OF CHARITY TRUSTEES	
45	The Board must keep a register of Charity Trustees, setting out for each current Charity Trustee: a) the name of the Charity Trustee;

	<ul style="list-style-type: none"> b) the address of the Charity Trustee; c) the date on which they were appointed as a Charity Trustee; and d) any office held by them in the organisation.
45.1	<p>Where a Charity Trustee is not an individual the register must also contain:</p> <ul style="list-style-type: none"> a) Any other name by which the Charity Trustee is known; b) the principal contact for the Charity Trustee; c) any number assigned to it in the Scottish Charity Register (if it is a charity); and d) any number with which it is registered as a company, if it is a company.
45.2	Where the Charity Trustee is appointed by OSCR under section 70A of the 2005 Act it must be recorded in the register.
45.3	<p>For each former Charity Trustee the register must set out, for at least 6 years from the date on which they ceased to be a Charity Trustee:</p> <ul style="list-style-type: none"> a) the name of the Charity Trustee; b) any office held by the Charity Trustee in the Organisation; and c) the date on which they ceased to be a Charity Trustee.
45.4	The Board must ensure that the register of Charity Trustees is updated within 28 days of receiving notice of any change.
45.5	If any person requests a copy of the register of Charity Trustees, the Board must ensure that a copy is supplied to them within 28 days, providing the request is reasonable; if the request is made by a person who is not a Charity Trustee of the Organisation, the Board may provide a copy which has the name and address of any of the Charity Trustees blanked out. The name of a Charity Trustee may only be blanked out if the Organisation is satisfied that including that information is likely to jeopardise the safety or security of any person or premises.
TERMINATION OF CHARITY TRUSTEES OFFICE	
46	A Charity Trustee will automatically cease to hold office if: -
46.1	they give the Organisation a notice of resignation, signed by them;
46.2	they become an employee of the Organisation;
46.3	in the case of a Charity Trustee elected under clause 36 they cease to be a member of the Organisation;
46.4	in the case of a Charity Trustee co-opted under clause 37 the Board under clause 37.2 vote to end the appointment;

46.5	they become disqualified from being a Charity Trustee under the Charities and Trustee Investment (Scotland) Act 2005;
46.6	they are absent (without good reason, in the opinion of the Board) from more than three consecutive meetings of the Board - but only if the Board resolves to remove them from office;
46.7	they become incapable for medical reasons of carrying out their duties as a Charity Trustee - but only if that has continued (or is expected to continue) for a period of more than six months;
46.8	they are removed from office by resolution of the Board on the grounds that they are considered to have committed a material breach of the code of conduct for Charity Trustees (as referred to in clauses 44);
46.9	they are removed from office by resolution of the Board on the grounds that they are considered to have been in serious or persistent breach of their duties under section 66(1) or (2) of the 2005 Act;
46.10	they become prohibited from being a Charity Trustee by virtue of section 69(2) of the 2005 Act
46.11	they commit any offence under section 53 of the 2005 Act.
47	Clauses 46.9 and 46.10 apply only if the following conditions are met:
47.1	the Charity Trustee who is subject of the resolution is given reasonable prior written notice of the grounds upon which the resolution for removal is to be proposed;
47.2	the Charity Trustee concerned is given the opportunity to address the meeting at which the resolution is proposed prior to the resolution being put to a vote; and
47.3	at least two thirds of the Charity Trustees then in office vote in favour of the resolution.
CHAIRPERSON AND VICE-CHAIRPERSON	
48	The Board shall meet as soon as practicable meeting immediately after each AGM or following the resignation of the existing Chairperson/Vice-Chairperson to appoint: (a) an Elected Charity Trustee to chair Board meetings and GMs (the "Chairperson"), and (b) an Elected Charity Trustee to chair Board meetings and GMs in the event that the Chairperson is not present and willing to do so (the "Vice Chairperson").
48.1	In the event that:

	<p>(a) the Chairperson is not present and willing to act within 15 minutes of the time at which the GM/Board meeting is due to start, or no Chairperson is currently appointed; and</p> <p>(b) the Vice-Chairperson is not present and willing to act within 15 minutes of the time at which the GM/Board meeting is due to start, or no Vice-Chairperson is currently appointed,</p> <p>the Charity Trustees present must appoint an Elected Charity Trustee to chair the GM/Board meeting.</p>
	BOARD MEETINGS
49	The quorum for Board meetings shall be not less than 50% of all the Trustees, a majority of whom are Elected Charity Trustees. No business shall be dealt with at a Board meeting unless such a quorum is present.
49.1	A Charity Trustee shall not be counted in the quorum at a meeting (or at least the relevant part thereof) in relation to a resolution on which, whether because of personal interest or otherwise, they are not entitled to vote.
49.2	The Board may make any arrangements in advance of any Board meeting to allow members to fully participate in such meetings so long as all those participating in the meeting can clearly comprehend each other; a member participating in any such means other than in person shall be deemed to be present in person at the Board meeting.
50	7 Clear Days' notice in writing shall be given of any meeting of the Board at which a decision in relation to any of the matters referred to in clause 30 is to be made, which notice shall be accompanied by an agenda and any papers relevant to the matter to be decided.
50.1	All other Board meetings shall require not less than 7 days' prior notice, unless all Charity Trustees agree unanimously in writing to dispense with such notice on any specific occasion.
50.2	On the request of a Charity Trustee the Chairperson shall summon a meeting of the Board by notice served upon all Charity Trustees, to take place at a reasonably convenient time and date.
51	No alteration of the Clauses and no direction given by Special Resolution shall invalidate any prior act of the Board which would have been valid if that alteration had not been made or that direction had not been given.
52	The Board may act notwithstanding any vacancy in it, but where the number of Charity Trustees falls below the minimum number specified in clause 34, it may not conduct any business other than to appoint sufficient Charity Trustees to match or exceed that minimum.
53	The Board may invite or allow any person to attend and speak, but not to vote, at any meeting of the Board or of its sub-committees.
54	The Board may from time to time promulgate, review and amend any Ancillary Regulations, Guidelines and/or Policies, subordinate at all times to these Clauses, as it

	deems necessary and appropriate to provide additional explanation, guidance and governance to members/Charity Trustees.
	VOTING AT BOARD MEETINGS
55	The Chairperson of the Board meeting shall endeavour to achieve consensus wherever possible but, if necessary, questions arising shall be decided by being put to the vote,
55.1	Each Charity Trustee present (and who is eligible to vote) has one vote. In the event of an equal number of votes for and against any resolution at a Board meeting, the Chairperson of the meeting shall have a casting vote as well as a deliberative vote.
55.2	A resolution in writing shall be as valid and effectual as if it had been passed at a meeting of the Board or of a sub-committee. A resolution may consist of one or several documents in the same form each signed by one or more Charity Trustees or members of any relative sub-committee as appropriate.
	SUB-COMMITTEES
56	The Board may delegate any of its powers to sub-committees, each consisting of not less than one Charity Trustee and such other person or persons as it thinks fit or which it delegates to the committee to appoint.
56.1	Any sub-committee so formed shall, in the exercise of the powers so delegated, conform to any remit and regulations imposed on it by the Board. The meetings and proceedings of any such sub-committee shall be governed by the provisions of these Clauses for regulating the meetings and proceedings of the Board so far as applicable and so far as they are not superseded by any regulations made by the Board.
56.2	Each sub-committee shall ensure the regular and prompt circulation of, the minutes of its meetings to all Charity Trustees.
	CONSTRAINTS ON PAYMENTS/BENEFITS TO MEMBERS AND CHARITY TRUSTEES
57	The income and property of the Organisation shall be applied solely towards promoting the Purposes and do not belong to the members. Any surplus income or assets of the Organisation are to be applied for the benefit of the Community.
58	No part of the income or property of the Organisation shall be paid or transferred (directly or indirectly) to the members of the Organisation, or to any other individual, whether by way of dividend, bonus or otherwise, except in the circumstances provided for in clause 59.
59	No benefit (whether in money or in kind) shall be given by the Organisation to any member or Charity Trustee except the possibility of:
59.1	repayment of out-of-pocket expenses (subject to prior agreement by the Board);

59.2	reasonable remuneration in return for specific services actually rendered to the Organisation (in the case of a Charity Trustee such services must not be of a management nature normally carried out by a Trustee of an Organisation);
59.3	payment of interest at a rate not exceeding the commercial rate on money lent to the Organisation;
59.4	payment of rent at a rate not exceeding the open market rent for property let to the Organisation;
59.5	the purchase of property from any member or Charity Trustee provided that such purchase is at or below market value;
59.6	the sale of property to any member or Charity Trustee provided that such sale is at or above market value; or
59.7	payment by way of any indemnity, where appropriate in accordance with clause 67.
60	Where any payment is made under clause 59, the terms of clause 61 must be observed.
PERSONAL INTERESTS & CONFLICTS OF INTEREST	
61	Whenever a Charity Trustee finds that there is a personal interest, as defined in sub-clauses 61.3 and 61.4, they have a duty to declare this to the Board meeting in question.
61.1	A Charity trustee must not vote at a Board meeting (or at a meeting of a sub-committee) on any resolution which relates to a matter in which they has a personal interest or duty which conflicts (or may conflict) with the interests of the SCIO.
61.2	It will be up to the Chairperson of the meeting in question to determine: <ul style="list-style-type: none"> (a) whether the potential or real conflict simply be noted in the Minutes of any relevant meeting, or (b) whether the Charity Trustee in question, whilst being permitted to remain in the meeting in question, must not partake in discussions or decisions relating to such matter, or (c) whether the Charity Trustee in question should be required to be absent during that particular element of the meeting. Where a Charity Trustee leaves, or is required to leave, the meeting they no longer form part of the quorum for that meeting.

61.3	An interest held by an individual who is “connected” with the Charity trustee under section 68(2) of the Charities and Trustee Investment (Scotland) Act 2005 (husband/wife, partner, child, parent, brother/sister etc) shall be deemed to be held by that Charity trustee;
61.4	A Charity trustee will be deemed to have a personal interest in relation to a particular matter if a body in relation to which they are an employee, director, member of the management committee, officer or elected representative has an interest in that matter.
61.5	The Board shall determine from time to time what interests shall be relevant interests and shall ensure that a Register of Notices of Relevant Interests is maintained, which shall be open for inspection by both the Board and members of the Organisation and, with the express prior written approval of the Charity Trustee or employee concerned, by members of the public.
FINANCES & ACCOUNTS	
62	The Board shall determine:
62.1	which banks or building societies the bank accounts of the Organisation shall be opened with;
62.2	how bank accounts shall be maintained and operated; and
62.3	how cheques and other negotiable instruments, and receipts for monies paid to the Organisation, shall be signed, drawn, accepted, endorsed or otherwise executed.
63	The Board shall cause accounting records to be kept for the Organisation in accordance with the requirements of the 2005 Act and other relevant legislation.
63.1	The accounting records shall be maintained by the Treasurer (if there is one) and overseen by the Principal Officer (if there is one), or otherwise by, or as determined by, the Board. Such records shall be kept at such place or places as the Board thinks fit and shall always be open to the inspection of the Trustees.
63.2	The Board must prepare annual accounts, complying with all relevant statutory requirements, and must ensure the accounts are examined or audited, as appropriate, by a qualified examiner or auditor.
63.3	At each AGM, the Board shall provide the members with a copy of the accounts for the period since the last preceding accounting reference date (or, in the case of the first account, since the incorporation of the Organisation). The accounts shall be accompanied by proper reports of the Board.

63.4	Copies of such accounts shall, not less than 21 clear days before the date of the General Meeting, be delivered or sent to all members, Charity Trustees, the Office Bearers and the auditor, or otherwise be available for inspection on the website or other location of the Organisation (with all members, Charity Trustees, the Organisation Secretary and the auditor being made aware that they are so available for inspection there).
NOTICES	
64	The Organisation may serve a notice on a Member in hard copy (addressed to the address given for that Member in the register of members, and posted or hand-delivered) or electronic form (faxed or e-mailed). A notice is deemed to have been served on the day following the day on which it is hand-delivered, posted faxed or e-mailed.
65	The Organisation may communicate with a Member by electronic means (including fax and e-mail) unless the Member has requested that communications from the Organisation be sent in hard copy. The Organisation may publish notifications by means of a website provided the Organisation has advised Members of this and taken reasonable steps to notify Members who have informed the Organisation that they do not have internet access.
RECORDS OF MEETINGS	
66	The Board shall cause minutes to be made of all appointments of officers made by it and of the proceedings of all General Meetings and of all Board meetings and of sub-committees, including the names of those present, and all business transacted at such meetings and any such minutes of any meeting, if purporting to be signed after approval, either by the Chairperson of such meeting, or by the Chairperson of the next succeeding meeting, shall be sufficient evidence without any further proof of the facts therein stated.
INDEMNITY	
67	Subject to the terms of the 2005 Act and without prejudice to any other indemnity, the Charity Trustees, or member of any sub-committee, the Organisation Office Bearers and all employees of the Organisation may be indemnified out of the funds of the Organisation against any loss or liability (including the costs of defending successfully any court proceedings) which he, she or they may incur or sustain, in connection with or on behalf of the Organisation.
ALTERATION TO THE CLAUSES	
68	Subject to the terms of this clause, this constitution may be altered by a Special Resolution of the members passed in accordance with clause 29 or 30.3

68.1	Any changes to the purposes set out in clause 4 are subject to written consent being obtained from OSCR (and its successors) in terms of section 16 of the Charities and Trustee Investment (Scotland) Act 2005
68.2	The Board must notify OSCR (and its successors) of any changes to the constitution not relating to the purposes, in terms of section 17 of The Charities and Trustee Investment (Scotland) Act 2005
DISSOLUTION	
69	The Organisation may be wound up or dissolved only on the passing of a Special Resolution for that purpose in accordance with clauses 29 and 30.4, and subject to written consent being obtained from OSCR.
69.1	<p>If, on the winding-up of the Organisation, any property or assets remains after satisfaction of all its debts and liabilities, such property shall be given or transferred to such other community body or bodies or charitable group, which has purposes which resemble closely the purposes of the Organisation, as may be:</p> <ul style="list-style-type: none"> (a) determined by not less than two thirds of the Ordinary Members of the Organisation voting (in person or by proxy) at a General Meeting called specifically (but not necessarily exclusively) for the purpose; and (b) approved by OSCR (and its successors).

COMMUNITY EMPOWERMENT (SCOTLAND) ACT 2015
FALKIRK COUNCIL ASSET TRANSFER REQUEST FORM

IMPORTANT NOTES:

This is an application form which can be used to make an Asset Transfer request to Falkirk Council.

Any Community Body interested in making an Asset Transfer Request is advised to contact the Asset Team on strategicpropertyreview@falkirk.gov.uk before making the request so that we can discuss your proposal.

Please complete the asset transfer request form if the property/land is owned/leased/managed by Falkirk Council.

It is essential that you read the [Asset Transfer guidance](#) provided by the Scottish Government before making a request.

When completed, this form should be emailed to strategicpropertyreview@falkirk.gov.uk or sent to

The Asset Team

Falkirk Council

4 Stadium Way

Falkirk

FK2 9EE

Section 1: Information about the Community Transfer Body (CTB) making the request

1.1 Name of the CTB making the asset transfer request

Bonnybridge Football and Sports Club

1.2 CTB address. This should be the registered address, if you have one.

Postal address: Duncan Stewart Pavilion, High Street, Bonnybridge, Stirlingshire

Postcode: FK1 1BX

1.3 Contact details. Please provide the name and contact address to which correspondence in relation to this asset transfer request should be sent.

Contact name: [REDACTED]

Postal address: [REDACTED]

Postcode: [REDACTED]

Email: byfcvice@gmail.com

Telephone: [REDACTED]

We agree that correspondence in relation to this asset transfer request may be sent by email to the email address given above. *(Please tick to indicate agreement)*

You can ask Falkirk Council to stop sending correspondence by email, or change the email address, by telling them at any time, as long as 5 working days' notice is given.

1.4 Please mark an “X” in the relevant box to confirm the type of CTB and its official number, if it has one.

	Company and its company number is	
	Scottish Charitable Incorporated Organisation (SCIO) and its charity number is	X Charity Number SC053733
	Community Benefit Society (BenCom) and its registered number is	
	Unincorporated organisation (no number)	

Please attach a copy of the CTB’s constitution, articles of association or registered rules.

Please note that under The Community Empowerment (Scotland) Act 2015, where a CTB is seeking ownership rather than a lease, the organisation must have at least 20 members. See the Scottish Government’s [Guidance for Community Transfer Bodies](#).

1.5 Has the organisation been individually designated as a community transfer body by the Scottish Ministers?

No

Yes

Please give the title and date of the designation order:

1.6 Does the organisation fall within a class of bodies which has been designated as community transfer bodies by the Scottish Ministers?

No

Yes

If yes what class of bodies does it fall within?

2 tier SCIO

Section 2. Information about the land and rights requested

2.1 Please identify the property/land to which this asset transfer request relates.

You should provide a street address or grid reference and any name by which the land or building is known. If you have identified the land on the relevant authority's register of land, please enter the details listed there.

It may be helpful to provide one or more maps or drawings to show the boundaries of the land requested. If you are requesting part of a piece of land, you must attach a map and give a full description of the boundaries of the area to which your request relates. If you are requesting part of a building, please make clear what area you require. A drawing may be helpful.

Details of Property: Duncan Stewart Park pavilion

Address: High Street, Bonnybridge, Stirlingshire

Postcode: FK1 1BX

2.2 Please provide the UPRN (Unique Property Reference Number), if known.

UPRN: 000136076460

Section 3. Type of request, payment and conditions

3.1 Please tick what type of request is being made:

for ownership (under section 79(2)(a)) - go to section 3A

for lease (under section 79(2)(b)(i)) – go to section 3B

for other rights (section 79(2)(b)(ii)) - go to section 3C

3A – Request for Ownership

What price are you prepared to pay for the land requested?

Proposed price: £1.00

Please attach a note setting out any other terms and conditions you wish to apply to the request.

Not Applicable

3B – Request for Lease

What is the length of lease you are requesting?

How much rent are you prepared to pay? Please make clear whether this is per year or per month.

Proposed rent: £ per

Please attach a note setting out any other terms and conditions you wish to be included in the lease, or to apply to the request in any other way.

3C – Request for other Rights

What are the rights you are requesting?

Request for additional land at the front of the property. The land will be used to install a ramp to allow disabled access. The building in its present state doesn't allow disabled access.

Further details of the additional land requested is detailed in Appendix A

Do you propose to make any payment for these rights?

Yes

No

If yes, how much are you prepared to pay? Please make clear what period this would cover, for example per week, per month, per day?

Proposed payment: £ per

Please set out any other terms and conditions you wish to apply to the request.

Section 4. Community Proposal

4.1 Please set out the reasons for making the request and how the land or building will be used.

This should explain the objectives of your project, why there is a need for it, any development or changes you plan to make to the land or building, and any activities that will take place there.

4.1.1 Objectives of Project

Bonnybridge Football and Sports club provides training facilities that enable the local community to enjoy and participate in football. These facilities include changing rooms, football pitches and equipment that the local community have access to. This is to enable Bonnybridge Football and Sports club the provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for people in Bonnybridge and the surrounding areas.

Repurpose Duncan Stewart Park pavilion to provide facilities for more of the local community. This will include creating a local hub building for other sporting groups and local groups to meet and socialise.

Bonnybridge Football and Sports Club has held initial discussions with local charity group Roots about using the facilities to provide services for members of the local community. The building will also be provided to the Bonnybridge Gala group to provide food and refreshments during local community events. Bonnybridge Football and Sports Club doesn't require this as an extra revenue stream and our objective is to make the property multi-use for the wider community. If we are successful in our vision to have more local groups and sports clubs use the property, then the organisation will agree a small donation as part of the lease agreement, to cover the utility costs whilst using the facilities.

4.1.2 Why there is a need for your Project?

Duncan Stewart Park and pavilion allow Bonnybridge Football and Sports Club to provide training facilities and host competitive matches as part of the Scottish Football Association player pathway scheme.

We currently use Duncan Stewart Park pavilion for the local community to use the toilets during training and matches, and for home and away teams to get changed pre and post games. We also use it to host club meetings.

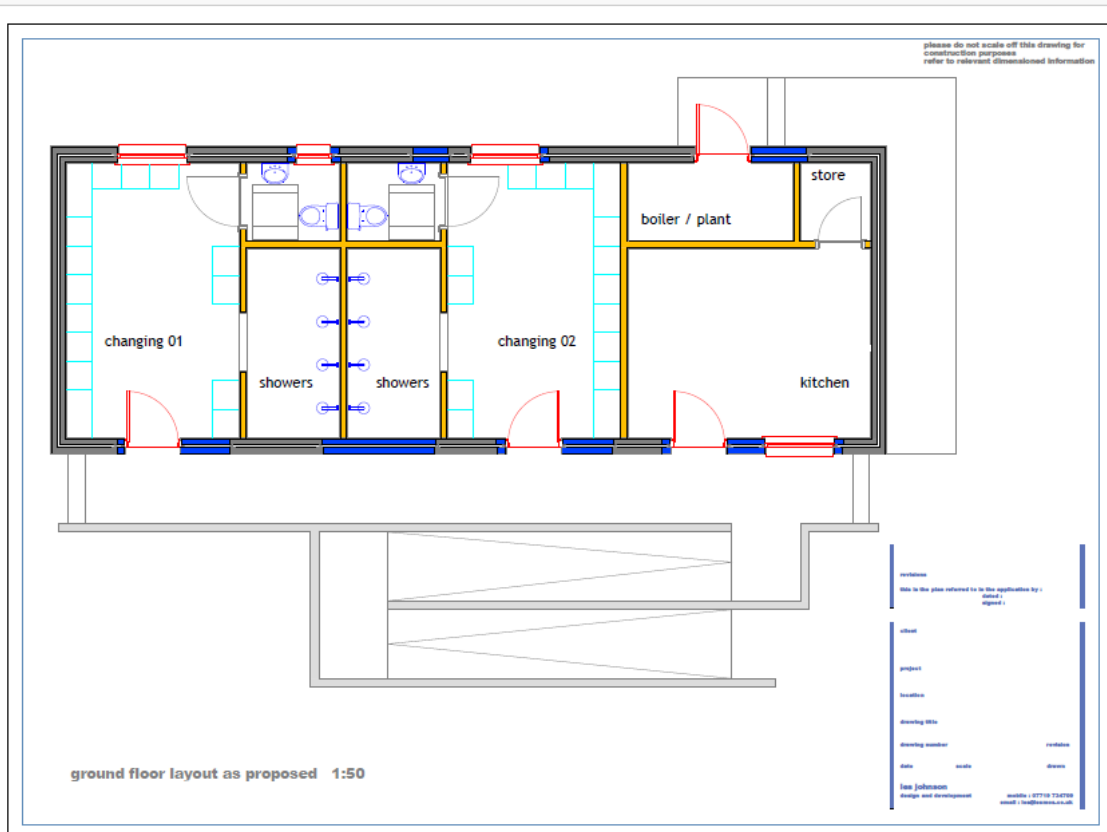
Without the pavilion, we would cease to exist as a football club and the current group of 100+ participants will be without a team to play for since the SYFA does not permit matches to take place where there are no changing / toilet facilities.

Further to that, we would not want our children or indeed adult coaches / spectators in a situation where they couldn't use a toilet if required.

It will also allow us to work with other local groups and charities to offer them a facility to use for their community projects and activities.

4.1.3 Will any Development/changes/modifications to the asset be required?

Bonnybridge Football and Sports Club have worked with an architect to propose a new layout for the building as illustrated in the following figure. The purpose of the new layout is to repurpose the present building footprint to enable multiuse by the wider local community and allow disabled access. The building has fell into disrepair because its only purpose was to provide changing facilities for football teams.



4.1.4 What activities will take place?

Recreational facilities and organisation of recreational activities, with the object of improving the conditions of life for people in Bonnybridge and the surrounding areas; including football teams for people to train and compete in the Scottish Football Association (SFA) competitions; the operation of training grounds and pitches.

Duncan Stewart Park pavilion will offer the following range of services for the organisation, local groups and members of the community.

- Changing facilities.
- Showers and toilets.
- Storage facilities.
- Kitchen and meeting facilities.

4.1.5. If the asset is to be used by the public, please provide details of lettings policy and opening times.

Bonnybridge Football and Sports Club wish to offer the use of Duncan Stewart Park pavilion to the local community. Examples are a local hub building for other sporting groups and local groups to meet and socialise.

Bonnybridge Football and Sports Club will have volunteers that will open and close the facilities for the local community.

4.1.6 What provision will be provided for people with disabilities?

As part of the modifications to the building we would like to install a ramp to allow disabled access. The building in its present state doesn't allow disabled access.

4.1.7 Any other relevant information?

Benefits of the proposal

4.2 Please set out the benefits that you consider will arise if the request is agreed to.

Local Authorities are permitted to dispose of property at less than market value where there are wider public benefits to be gained. This is set out in the Disposal of Land by Local Authorities (Scotland) Regulations 2010. These public benefits are listed below.

In this section, please explain how the project will benefit your community, and others. Please refer to the Scottish Government [guidance](#) on how the Council will consider the benefits of a request.

Please explain how the project will benefit your community by detailing how your project will promote or improve:-

4.2.1. Economic development/income generation

i.e. Please include details of any job creation or **volunteering and training** opportunities that will be available as a result of the Asset Transfer. Also details of how your organisation will involve the **local community** and of any incentives that may be available to encourage the local community to use the proposed services.

The asset transfer of Duncan Stewart Park pavilion will allow Bonnybridge Football and Sports Club to continue our main objectives of providing football teams for people to train and compete in the Scottish Football Association (SFA) competitions, and the operation of training grounds and pitches.

All of our SFA coaches are volunteers. It is envisaged we will require more volunteer coaches for our future vision of increasing the number of football teams associated with our organisation.

Bonnybridge presently work with schools in the local area to advertise and increase the number of youths who are participants of our club. This will generate extra income for our charitable organisation to fulfil and enhance our services for the local community.

Duncan Stewart Park pavilion is planned to offer the following range of services for the organisation, local groups and members of the community.

- Changing facilities.
- Showers and toilets.
- Storage facilities.

- Kitchen and meeting facilities.

It hasn't been built into the business plan, but it is envisaged that there will be a small revenue opportunity to rent the facilities to sections of the local community (Eg Local sports clubs wishing to use changing facilities).

4.2.2. Regeneration

i.e. Please include details of whether your organisation will contribute to the **physical regeneration** of the area, and how your proposal will impact the regeneration of the area, in terms of volunteering or employment, giving examples.

Bonnybridge Football and Sports Club want to repurpose Duncan Stewart Park pavilion to transform the building into a multiuse hub for the local community. This will include adding meeting and kitchen facilities to complement the present changing facilities. The building can then be used as meeting place for groups within the local community.

The building isn't fit for purpose or used by the local community. The club will actively seek external funding to help regenerate the building and stop it being an eye sore on the local area. We would like the building to be used during local community events such as the yearly Bonnybridge Gala Day celebration.

4.2.3. Public Health

i.e. How likely is the proposal to improve the Public Health of the Community, in terms of **physical and mental health**, for example through volunteering, training, or taking part in activities, giving examples.

Taking ownership of Duncan Stewart Park pavilions will allow Bonnybridge Football and Sports Club to continue to promote and encourage the advancement of public participation in sport for the local community, especially of football according to the laws approved by the Scottish Football Association (SFA). This will increase the physical and mental wellbeing of members of the local community.

4.2.4. Social Wellbeing

i.e. How will the proposal improve the Community's Social Well-Being and mental health, or how might it improve the **learning offer and activities** available in the area? Please give brief examples of these activities.

The regeneration of Duncan Stewart Park pavilion to transform the building into a multiuse hub for the local community that will enhance the social and mental wellbeing of the local community by providing facilities for groups to meet.

4.2.5. Environmental Wellbeing / Environmental Benefits

i.e. Will the proposal bring green / environmental benefits and / or have an impact on the **local environment**? Will it help mitigate the effects of climate change? If so please give details.

Bonnybridge Football and Spots Club want to modernise Duncan Stewart Park pavilion to reduce negative environmental impact of the building. Hopefully this will include the installation and investment in modern solar panel heating and hot water system. Also replacing all the windows with modern double-glazing alternatives.

4.2.6. Does your project contribute to the reduction of inequalities?

i.e. Will the proposal enable the community to access activities not otherwise available; will these activities be available at an affordable rate; how will your organisation work with other local providers to **reduce inequalities**?

Bonnybridge Football and Sports Club promote and encourage the playing and participation in football by providing inclusive opportunities for all. With no discrimination on age, gender, religion, race, sexuality or football ability.

Families with multiple siblings in Bonnybridge Football and Sports Club are provided concessionary rates.

Families that cannot pay the monthly subscription are not discriminated against. The organisation will endeavour to reach an agreement where such persons can participate in Bonnybridge Football and Sports Club.

4.2.7 Will local people be engaged in the use and management of the Asset?

A "community of interest" may not represent the people living near to the asset. Please provide evidence of how **local people and communities** will be engaged in the use and management of the asset, and how they have been consulted.

Bonnybridge Football and Sports Club has over 20 volunteers that coach and help run our organisation. These volunteers presently manage the pavilion and football pitch at Duncan Stewart Park and will continue after ownership of the building has been transferred to our organisation.

4.2.8 How will you monitor whether the Asset Transfer is benefiting the community?

ie. Will you survey the users / invite feedback / compare user numbers with a baseline etc

We will measure the impact of taking ownership of the building by increased participation from the local community through more participants and new teams being part of the club.

Another measurable impact will be increased engagement and collaboration with other groups within the local community.

4.2.9 Any other relevant information?

Restrictions on use of the land

4.3 If there are any restrictions on the use or development of the land, please explain how your project will comply with these.

Restrictions might include, amongst others, environmental designations such as a Site of Special Scientific Interest (SSI), heritage designations such as listed building status, controls on contaminated land or planning restrictions.

Bonnybridge Football and Sports Club has proposed a disabled ramp to increase the access rights of the local community. The organisation will seek any planning permission and building warrants required.

Negative consequences

4.4 What negative consequences (if any) may occur if your request is agreed to? How you propose to minimise / reduce these?

You should consider any potential negative consequences for the local economy, environment, or any group of people, and explain how you could reduce these.

Not Applicable

Capacity to deliver

4.5 Please show how your organisation will be able to manage the project and achieve your objectives.

This could include the skills and experience of members of the organisation, any track record of previous projects, whether you intend to use professional advisers, etc.

4.5.1 Has your organisation or any of its members managed projects or owned / leased property/land prior to this?

Yes

No

Please provide details of:

4.5.2 Skills and experience of the members of the organisation

Bonnybridge Football and Sports Club have the skills and experience to operate and maintain the building in Duncan Stewart Park. Present members have been responsible for maintaining the building in our present long term lease arrangement with Falkirk Council.

We have members with varied professional backgrounds including financial services and the wider business sphere. As well as all trades and business owners well versed in business operations and financial management.

4.5.3 Do you intend to use professional advisors? Please provide details.

Bonnybridge Football and Sports Club has engaged the services of the Cumbernauld Law Practice to conclude the legal aspects of our organisation assuming ownership of the property and land as part of the community asset transfer. The organisation is also going to employ an accountant to audit our yearly accounts to satisfy the requirements of being a SCIO. An architect has been used to generate the plans and building regulations to regenerate the property.

4.5.4 Do you currently lease/manage a property from Falkirk Council? If yes, please provide details.

Bonnybridge Football and Sports Club presently lease the pavilions and pitches at Duncan Stewart Park, Anderson Park, and Loch Park.

4.5.4 Please detail how you plan to manage the building?

For example opening and closing the building / managing lets / will you have staff etc?

Bonnybridge Football and Sports Club plan to manage the building with the network of volunteers we already have in the organisation.

Bonnybridge Football and Sports Club will mainly use the building from 6pm to 8pm during the week and from 9am to 1pm on Saturdays. This will be when training activities and football games are held.

Bonnybridge Football and Sports Club has held initial discussions with local charity group Roots about using the facilities to provide services for members of the local community. The building will also be provided to the Bonnybridge Gala group to provide food and refreshments during local community events. Bonnybridge Football and Sports Club doesn't require this as an extra revenue stream and our objective is to make the property multi-use for the wider community. Bonnybridge Youths FC will have keyholders for the property that will provide access to groups of the wider community. The organisation will provide an online booking system for groups to book times to use the building. Groups and sports clubs will also be asked to sign a lease agreement with Bonnybridge Youths FC that will cover the dates, length of time, and level of donation to cover utility costs whilst using the facilities.

4.5.5 Please provide any other information you think may be relevant.

Section 5. Level and nature of support

5.1 Please provide details of the level and nature of support for the request, from your community and, if relevant, from others.

This could include information on the proportion of your community who are involved with the request, how you have engaged with your community beyond the members of your organisation and what their response has been. You should also show how you have engaged with any other communities that may be affected by your proposals.

5.1.1. What community engagement has taken place to help develop your business plan? Please provide evidence, for example any completed surveys, questionnaires, letters of support, minutes of public meetings etc.

Bonnybridge Football and Sports Club has held meetings with local community and charitable organisations to validate the need for the building at Duncan Stewart Park to be regenerated. The need for the building will increase with it being developed as a multiuse facility for the local community.

Bonnybridge Football and Sports Club were provided a letter of support from local Councillor Baillie William Buchanan and Jack Redmond. We have also been provided a letter of support from [REDACTED] who operates a successful football coaching organisation. Copy of these letters are detailed in Appendix B.

BYFC also held meetings with ROOTS and Bonnybridge Community Hub to discuss where we can collaborate. Discussions are on-going and we have held positive meetings to brainstorm ideas for the future. BYFC also in the process of creating a survey that will be sent to parents, local schools and wider community.

Bonnybridge Youths FC also conducted a survey of the local community to determine the impact the organisation and the level of support to regenerate the building. Results from the survey are detailed in Appendix C.

5.1.2 Have you consulted with other local stakeholder groups or agencies? Please provide evidence.

Bonnybridge Football and Sports Club have worked with CVS to develop the business plan and CAT application. We also have close links with the local schools to help increase the number of youths participating in football training, games and organised events.

5.1.4 Have you been in contact with any other communities or community groups that may be affected? Please give details.

Not Applicable

5.1.5 Please provide any other information you think may be relevant.

Section 6. Financial Viability of Project

Your Business Plan should contain full information about the financial viability of the project, evidencing that the organisation will be able to sustain the project in the long term.

Please submit

- at least 1 year's audited accounts to evidence your organisations financial stability (if available)
- where audited accounts are not available (for instance for new groups) please provide a bank statement.
- a projected 5 year income and expenditure account
- a cash flow forecast for the proposed asset transfer.

6.1 Please outline the Policies and Procedures your organisation has in place to govern the group's finances

We recognise our organisation's requirements as a registered SCIO. We will continue to submit audited accounts yearly to OSCR. Our finances are presented and scrutinised at every board meeting. We will follow OSCR's [Guidance and Good Practice for Charity Trustees \(oscr.org.uk\)](http://oscr.org.uk) to ensure we manage our finances correctly.

We have set rates for our subscriptions and will review these yearly at our AGM.

Section 7. Funding

7.1 Please outline how you propose to fund the price or rent you are prepared to pay for the land, and your proposed use of the land.

If you intend to apply for grants or loans you should demonstrate that your proposals are eligible for the relevant scheme, according to the guidance available for applicants.

7.1.1 Please show your calculations of the costs associated with the transfer of the land or buildings and your future use of it, including any redevelopment, ongoing, maintenance and the costs of your activities. All proposed income and investment should be identified, including volunteering and donations.

We recognise we will require a solicitor to review and negotiate the terms of our transfer of ownership of the building. We are seeking to secure funding to upgrade the building and will continue to seek funding on an ongoing basis.

Please see our Cash Flow for all our planned start up, ongoing, maintenance and planned redevelopment costs. Our Cash Flow also shows all proposed income and investment.

Volunteering Hours	Rate	Hours	Year 1 Benefit	Year 2-3 Benefit	Year 4-5 Benefit
Board of Trustees	£40	1,456	£58,240	Yr 2 – £60,278 Yr 3 - £62,388	Yr 4 - £64,571 Yr 5- £66,832
Volunteers	£12	6,240	£74,880	Yr 2 - £77,500 Yr 3 - £80,213	Yr 4 – £83,020 Yr 5 £85,926
	Total	7,696	£127,720	£280,379	£300,349

7.1.2 Please supply details of what funding you have received so far, and of any conditions attached to it.

Corra Boost Small Grant Fund unrestricted funding of £3,000

UKSPF Capital Equipment Grant funding of £8,000. Restricted funding to purchase the items identified in the application. This money must be spent by 31/1/25

7.1.3 Please supply details of any funding you have applied for but have not yet received a response or decision. Please include timescales if known.

Bonnybridge Youths FC applied to National Lottery Community Fund for £20,000 funding but were declined because the property is still not owned by our organisation, and we weren't yet a SCIO. We are now a SCIO and have the letter of comfort from Falkirk Council, and therefore our next planned steps are to identify with CVS the appropriate funders to help meet our vision of regenerating the building.

7.1.4 Details of any other funding you will have access to? i.e. voluntary contributions, borrowing etc.

Bonnybridge Football and Sports Club is supported by local businesses that sponsor the different teams within our organisation. Funding has been provided to display their business on football strips worn by our teams. This funding has been used to purchase football kit and training equipment to provide our product and services to the local community.

Bonnybridge Football and Sports Club organises their own fundraising events to generate further revenue streams for the club. These events have been a great success and have been well supported by the local community.

7.1.5 Please outline your funding strategy if you have one, as well as any other relevant information.

Bonnybridge Football and Sports Club has successfully become a SCIO. Our funding strategy is to work with CVS to identify potential funders that we fit the criteria to be successful applicants. This funding will primarily be used to enable us to regenerate Duncan Stewart Park pavilion for multiuse in the wider local community. We have also started applying for smaller funding grants to assist us with the initial costs of taking ownership of Duncan Stewart Park and enhance our organisation whilst we are still a single tire constituted group.

However the revenue stream from our membership allows us to be self sufficient and take ownership of the building at Duncan Stewart Park.

Section 8. Enablement Fund

Falkirk Council will hand the building over wind and watertight and compliant. However, this is quite light-touch and would involve (for example) patching of a leaky roof. For more significant building works, groups can apply to the Enablement Fund, to pay for capital improvements such as energy efficiency improvements or larger capital renewals which support the viability of the project going forward. **Only capital items are eligible.** Running repairs are revenue costs and are not eligible. You are strongly advised to email strategicpropertyreview@falkirk.gov.uk to confirm eligibility criteria before you submit this application.

Requests to the Fund must be supported by estimates / quotations from professionals which should be provided as supporting documents.

Please provide details of your request to the Enablement Fund, if applicable.

Enablement Fund request for larger capital renewals which support the viability of the CAT		
Item	Estimate Provided By	Amount not more than (including VAT)
Preliminary building preparation Work.	2025	£7200
Material and Labour	2025	£21000
Install new roof	2025	£19000
Electrical rewiring	2025	£4800
Plumbing	2025	£3400
Install new windows and doors	2025	£3200
Install disabled access ramp	2025	£4000
Total including VAT		£75,120

Bonnybridge Youths FC applied to National Lottery Community Fund for £20,000 funding but were declined because the property is still not owned by our organisation, and we weren't yet a SCIO. We are now a SCIO and have the letter of comfort from Falkirk Council, and therefore our next planned steps are to apply to funders that we have identified to help meet our vision of regenerating the building. The organisation has applied to the enablement fund to match funding we plan to secure from other funders.

Appendix A – Request for Additional Land

Image below indicates the land requested marked with a red line (The Pavilion shown as Brown area), including additional land for proposed ramp. Please note the area is the same length as the Pavilion, and roughly the same width to accommodate the ramp as described in section 4.13 above.



Appendix B – Letter of Comfort from Baillie Buchanan



Falkirk Council

Ref: WB/~~XXXX~~
Email: williambuchanan@falkirk.gov.uk
Direct Dial: 01524 506167
Date: 30 September 2024

TO WHOM IT MAY CONCERN

Dear Sir/madam,

Bonnybridge Football & Sports Club, Bridge Street, Bonnybridge

**DUNCAN STEWART PAVILION (Jennys Park)
ANDERSON PARK PAVILION**

Asset Transfer

May I take this opportunity to give my full support for this organizations' application relating to the above locations (1) Duncan Stewart Park Pavilion and (2) Anderson Park Pavilion.

May I say we are not just talking about a wee local football club, it is much bigger than that, it is a community support group that takes hundreds of young people off the street and gives them so much more in life than just kicking a ball about.

The benefits to those who participate in terms of health and well being are immeasurable just ask the parents of these young people how they feel in this part of their children's development, they will soon tell you how they would feel if these facilities were lost to them.

Bonnybridge Football & Sports Club do a magnificent job in all the youth progression and all the volunteers who form part of the team should be commended for the work they do and should be supported for all their efforts. I, being one of their local councillors' ask that they have the opportunity to carry on their magnificent work.

Yours sincerely,

Regards and respect,

**Baillie William Buchanan
Independent - Bonnybridge & Larbert**

*Councillor William Buchanan
Independent - Bonnybridge and Larbert Ward*

Cllr Jack Redmond
The Foundry, Central Blvd,
Larbert FK5 4RU



Bonnybridge, 27 November 2024

Bonnybridge Youth Football Team (BYFC)
Charity Number: SC053733

To whom it may concern,

I would like to give my complete 100% Backing to BYFC in support of their plans to Community Asset transfer both Duncan Stewart and Anderson Park Pavilions.

BYFC are a highly effective group with many members who all have their own diverse skillsets. They have a proven track record of running a community-based organisation which provides opportunities to the local community to realise their potential in Football.

The group have been striving tirelessly over the past couple of years to progress their CAT applications to save these vital local pavilions. In Particular I would like to give my personal thanks and appreciation to Colin Scott and Brian Houston who have put in so much to get us to this stage.

I hope to continue working with them in the future as they develop these pavilions into high quality facilities that the community of Bonnybridge can make good use of.

Yours Faithfully Cllr Jack Redmond

Bonnybridge Youth Football Club

Dear All,

I would like to congratulate your club and overall organisation for the time and effort that everyone puts in towards the children within your local community. As a local football coach, I see a number of your players on a weekly basis and therefore take a keen interest in the work that the club does in general with not only these players, but with young people in the local community.

Football is a great way of bringing people together from different backgrounds and cultures, and I see Bonnybridge FC as a leading organisation in giving the most opportunities to young people who love the sport. It is fantastic to see the club continue to grow and go from strength to strength. The main reason why I personally wanted to get involved in helping with this club is because the wellbeing and inclusion of young children is always at the forefront of every decision made by the organisation. From affordable training and coaching, to seeing how football brings the best out of these children physically and emotionally, it's fantastic to see the ongoing work and commitment from the club.

I look forward to continuing our work together.

Kind Regards

Paul Brady

Paul Brady

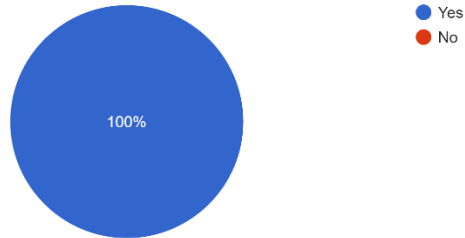
Denny Skillz Training / Ballon d'Or Coaching

Appendix C – Survey Results

A summary of the results from a survey [Supporting B.Y.F.C taking community ownership of Duncan Stewart Park Pavilion](#), is as follows:

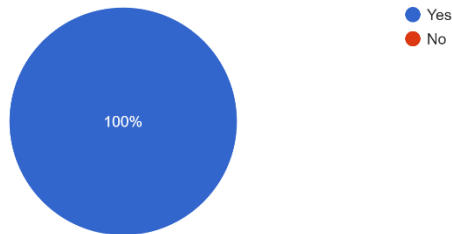
Do you support Bonnybridge Youth's proposal to take on the facilities at Duncan Stewart Park pavilion through Community Ownership?

42 responses



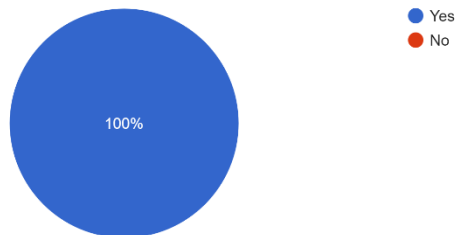
Do you support Bonnybridge Youth's proposal to regenerate Duncan Stewart pavilion to be a multi-use building for the wider community?

42 responses



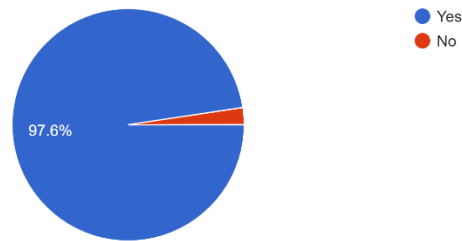
Do you believe Bonnybridge Youth's FC provide a positive impact to your family and the local community?

42 responses



Do you live in the Falkirk District Area within 5 miles of Bonnybridge?

42 responses



Quotes/Testimonials from current users:

"My child has been involved with Bonnybridge Football and Sports Club for over 4 years. The club has provided my child a platform to develop and enjoy his football skills."

"The positive impact the volunteers of Bonnybridge Football and Sports Club has had for my child and the local community is immeasurable."

"Yes, the football team is a big part of the community, especially for the children. The facilities would allow the team to strengthen and can be used by the wider community for other events."

"Yes, as this will help facilitate the children on their grassroots football journey. Also strengthening ties with the community having access to the pavilion and supporting other groups. The children will make great use of these facilities using them daily for training and match day purposes. Bringing back the community feel to the club having access to these facilities. I think this will attract more of the community to come and watch games knowing there are toilet facilities that can be accessed and kitchen facilities to provide hot drinks."

"From my experiences and observations, it has had a positive impact on the local community and individuals that are involved. It has created a safe space for children of all ages to socialise and feel part of something - impacting positively on their health and wellbeing."

"The impact of Bonnybridge Youth FC (BYFC) on the local community is truly profound, serving as much more than a football club. BYFC fosters community spirit, personal development, and well-being, while providing young people with opportunities to grow both on and off the pitch."

Appendix D – Corra Foundation Boost Fund Application



Dear [REDACTED],

OFFER OF GRANT TO: Bonnybridge Youth Football Club
APPLICATION REF NO: Boost-24/247

Thank you for your recent application to the Boost Small Grants Fund. We have reviewed your request and we are delighted to be able to offer you a grant.

We would like to offer Bonnybridge Youth Football Club a total grant of £3,000.00 towards running costs including kit and training for coaches.

It was good to hear you have become a registered charity.

Your grant will be paid by bank transfer using the details you provided in your application. It can take up to 7 working days for the transfer to reach your account.

We will email in 12 months to ask you to complete a short report confirming how you spent the money and asking how the work went.

At the time you applied for the grant you accepted a set of Terms and Conditions. These can be reviewed on the copy of your application that you received by email when you applied. If you have any questions please contact us at communitygrants@corra.scot. Payment information will be sent in a separate confirmation email.

Congratulations and we look forward to working alongside you.

Yours sincerely,
[REDACTED]
Corra Foundation

(The) Corra Foundation is a charity registered in Scotland (No SC009481) and is also a company limited by guarantee (No SC096068).

Corra Foundation, Office Suite 30, Pure Offices, Lochside Way, Edinburgh EH12 9DT

Checklist of accompanying documents

To check that nothing is missed, please tick which additional documents are accompanying this form.

- Section 1 – You must attach your organisation’s constitution, articles of association or registered rules
- Section 2 – Any maps, drawings or description of the land requested
- Section 3 – Note of any terms and conditions that are to apply to the request
- Section 4 – Any additional evidence regarding your proposals, their benefits, any restrictions on the land or potential negative consequences, and your organisation’s capacity to deliver.
- Section 5 – Evidence of community support
- Section 6 – Financial – Copies of accounts, forecasts, etc
- Section 7 – Funding – Copy of Business Case etc
- Section 8 – Enablement Fund – copies of estimates

Declaration

Two office-bearers (board members, charity trustees or committee members) of the community transfer body must sign the form. They must provide their full names and home addresses for the purposes of prevention and detection of fraud.

This form and supporting documents will be made available online for any interested person to read and comment on. Personal information will be redacted before the form is made available.

We, the undersigned on behalf of the community transfer body as noted at Section 1, make an asset transfer request as specified in this form.

We declare that the information provided in this form and any accompanying documents is accurate to the best of our knowledge.

Name [REDACTED]

Address [REDACTED]

Date 20/9/24

Position Chairperson

Signature

Name [REDACTED]

Address [REDACTED]

Date 20/9/24

Position Treasurer

Signature

Bonnybridge Football and Sports Club Business Plan

04 February 2025

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Bonnybridge Football and Sports Club

Business Plan

1. Introduction

Bonnybridge Football and Sports Club are located at Duncan Stewart Park, High Street, Bonnybridge, FK1 1BX. The group formed in June 2024 of this year and is awaiting confirmation of its application to become Scottish Charitable Incorporated Organisation (SCIO). The group has taken over from Bonnybridge Youths Football Club who have been in existence since 1999.

The group have been working together to form a plan of action, which has covered a variety of improvements to support the community:

- The community asset transfer to take ownership of Duncan Stewart Park pavilion.
- The refurbishment of said pavilion into a modern sports facility to be used by current and future generations of the community.
- Support the growth of our organisation to provide opportunities for the members of the local community to participate in sport to enhance their physical and mental wellbeing.

The organisation has been formed to benefit the community of Bonnybridge and the surrounding areas with the following current and future aims:

The advancement of public participation in sport, especially of football according to the laws approved by the Scottish Football Association (SFA). In furtherance of this aim, the organisation will exist:

- To promote and encourage the playing and participation in football by providing inclusive opportunities for all. With no discrimination on age, gender, religion, race, sexuality or football ability.
- To develop coaching skills by attendance at appropriate and recognised training courses.
- To develop and improve skills by providing coaching and training for all members.
- To promote sportsmanship, respect, physical and mental wellbeing among all members.

The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for people in Bonnybridge and the surrounding areas; including football teams for people to train and compete in the Scottish Football Association (SFA) competitions; the operation of training grounds and pitches.

Bonnybridge Football and Sports Club would like to repurpose Duncan Stewart Park pavilion to provide facilities for more of the local community. This will include creating a local hub building for other sporting groups and local groups to meet and socialise.

Bonnybridge Football and Sports Club in the future are hoping to start both adult male and female football teams, walking football teams for older members of the community.

Our pavilion has lacked in any programme to develop and drive usage, we believe that we have the necessary skills to manage our building and get the best for our community.

Mission statement

Bonnybridge Football and Sports Club plans the advancement of public participation in sport by providing opportunities for the local community to train and play football matches as part of the Scottish Football Association player pathway scheme. Bonnybridge Football and Sports club also increases public participation in sport by working with schools and local organisations to promote the services provided by the club.

Bonnybridge Football and Sports club also provides SFA trained coaches to organise and run training sessions for the local community. These training sessions are provided to different age demographics of the local community to increase public participation in sport.

Bonnybridge Football and Sports club provides training facilities that enable the local community to enjoy and participate in football. These facilities include changing rooms, football pitches and equipment that the local community have access to. This is to enable Bonnybridge Football and Sports club the provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for people in Bonnybridge and the surrounding areas.

Repurpose Duncan Stewart Park pavilion to provide facilities for more of the local community. This will include creating a local hub building for other sporting groups and local groups to meet and socialise.

We want to Community Asset Transfer the following Falkirk Council Property:

Duncan Stewart Park Pavilion,

High Street,

Bonnybridge,

FK1 1BX

UPRN (Unique Property Reference Number): 000136076460

We are unaware of any other interested parties in a community asset transfer of the above property.

We are unaware of any restriction on the use of the asset, designation, or listing, that would prohibit Falkirk Council from disposing of the asset

The proposed plan will keep the proposed asset in community usage, and we will strive to make it an ongoing success.

The current valuation of the building is £12,500; the current rental value of the building is £1,800. We propose to pay the purchase price of £1.

1.1. Objectives

Our key objectives are to offer the people of Bonnybridge and the surrounding areas a quality service and to build a successful community hub giving it a financially security future.

The Group will carry out all its activities with the Falkirk Plan 2021 – 2030, at the forefront of our minds when our strategic priorities are agreed upon, wherever practicable, with reference to page 21, ‘outcome 12: fewer people struggle with feeling socially isolated or lonely.’

Policy/Plan:	Priorities:	Actions:	Outcome/Indicator:	Our Contribution:
The (Falkirk) Council Plan 2022-2027	Supporting stronger and healthier communities: Local communities will build on their energy, knowledge and expertise to shape and create neighbourhoods to be proud of and services that meet their needs.	Falkirk Council will Encourage and support local third sector organisations to increase and develop community owned assets through the management and operation of community halls, centres and other public assets available for community transfer; Provide support to community projects and partner agencies to help with transforming/improving local areas and amenities for the benefit of local communities.	More communities taking control over the places they meet in (asset transfers); More anchor organisations established in communities.	Engaging with relevant organisations – Falkirk Council, CVS Falkirk, COSS etc – to take advantage of the support offered during this process and to ensure our planning for CAT is as robust and sustainable as possible and to build the capacity of our group for what the future holds; Through community ownership we are working towards becoming a local anchor organisation, rooted in serving the local community. We aim to offer opportunities for young people to join Bonnybridge Football and Sports Club and ensure the services and activities that take place are available for our community for many years to come. We are building our knowledge and skills in finding and securing funding that can be brought to our community, for their benefit, through our organisation.
Falkirk Health and Social Care Partnership Strategic Plan 2023-2026	Community-based services; Early intervention and prevention.	Enhance services to improve the ‘flow’ through hospital settings, prevent admission, and promote independent living; Minimise the harm of long-term health	People have the opportunity and choice to access local services and supports, which will enable them to live well in the community. This will include a range of options, from	Early intervention and prevention will support many activities: including physical activities while playing and participating in football training and competitive matches, other organisations who use the Centre as a base for outreach work such as creating a local

		conditions, ill mental health, substance use or neglect through early action.	informal community supports through to statutory services, designed and delivered through collaboration between health and social care professionals, third sector partners and communities. These services and supports will be person-centred, helping people to improve and maintain their health, wellbeing and quality of life.	<p>hub building for other sporting groups and local groups to meet and socialise. This will help address physical and mental wellbeing in the local community.</p> <p>Bonnybridge Football and Sports Club will be a central hub for information for people in the community through easily accessible signposting information, leaflets, working with partners to bring information to people in the community space they frequent.</p>
The Falkirk Plan 2021-2030	<p>Community-led organisations are stronger and more independent (T1/O2);</p> <p>More decisions are made together at local level (T1/O3);</p> <p>Social, community and economic planning focusses on place, and reflects the needs and aspirations of the people that live there (T1/O4);</p> <p>People of all ages have equal opportunity to access digital services and have the skills and confidence to safely</p>	<p>Work with local community bodies to widen opportunities to access funding, and help them apply for funding;</p> <p>Improve pathways for communities to access Community Asset Transfer and Participation Requests and promote these tools to community bodies;</p> <p>Support Anchor /Hubs/ community organisations to establish and /or develop across Falkirk;</p> <p>Improve digital inclusion amongst young people and families in the most deprived areas, and within priority groups;</p> <p>Work with the third sector to create mechanisms to identify people that may be experiencing poverty</p>	<p>Funds invested in communities by partners;</p> <p>There will be successful completed Community Asset Transfers/Number of Asset Transfers across Partners;</p> <p>Number of activities targeted at vulnerable groups.</p>	<p>We have strengthened our organisation by becoming a SCIO, engaging with support offered, getting the backing of our community through engagement and collaboration. The board plan to undertake training such as digital training with external training providers such as Business Gateway. This will strengthen our Board and make it more reflective of the community we live in through open recruitment/engagement events.</p> <p>By taking ownership of our community asset, this will strengthen the ability to meet the needs of the people that live in the local area, increased opportunities for local volunteering, participation and support.</p> <p>By providing a local facility, the people in the area will benefit from services they would otherwise have to travel to. This will make it far more accessible to the local community.</p>

	<p>participate online (T2/05)</p> <p>Individuals and families affected by poverty have access to joined-up, multi agency support services, and know how and where to access them (T2/07);</p> <p>Fewer people struggle with the costs of food, fuel and transport (T2/08);</p> <p>Fewer people struggle with feeling socially isolated or lonely (T3/012).</p>	<p>but aren't known to the system;</p> <p>Ensure people have access to affordable food, including emergency food provision;</p> <p>Improve support and activities targeted at groups at higher risk of feeling isolated or lonely, and increased awareness of support and opportunities available.</p>		
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1.2. Benefits for the Local Community

We work with the community, for the community. We will continue to develop partnerships with local organisations, service providers and community groups.

Our vision is to provide a community led space that helps deliver long-term, social, economic, sustainable and environmental benefits to the local community.

Our values are based on:

- Working in an inclusive and respectful manner, not discriminating against anyone
- Being a not-for-profit organisation and investing any surplus in the advancement of facilities for the local community
- Being community led
- Intergenerational approach to serving all age ranges in the community
- Provide a space for mental health support services for the local community
- Innovative and proactive approach to local people's needs

Our objectives are:

- To improve health and wellbeing of the local community
- Provide increased social benefits
- Empower our community and families
- Reduce poverty in the area by providing essential services to help the wellbeing of the community
- Provide a space for children to help alleviate child poverty in the area

Measuring Performance (KPI)

We will measure the usage of the building on a monthly, quarterly and yearly basis, against our aims to increase usage by 20% for the first 2 years.

We will monitor our social impact by collecting information on the demographics of hall users, gathering feedback in terms of health and social benefits of users.

2. The Group status

Bonnybridge Football and Sports Club is awaiting confirmation of its application to become a SCIO. The organisation will be a 2 tier SCIO consisting of a board of charitable trustees and 20 external members from the local community. SCIO number [SC053733].

The proposal is to regenerate Duncan Stewart Park pavilion to offer a full range of services including changing facilities, showering facilities, toilets, storage, kitchen, and meeting area.

Initially it will be managed by volunteers from our membership group, however, we may in the future look at employing an individual to manage the facilities.

We have Public Liability insurance for £1,500,000

We will get buildings insurance once ownership has been transferred

We seek full ownership of Duncan Stewart Park pavilion from Falkirk Council via a Community Asset Transfer.

2.1. Exemptions

We will seek VAT exemption as a registered SCIO.

We will seek full rates relief.

We will seek exemption from water charges as a registered SCIO.

3. Market Information

We are currently one of three football and sports clubs in the local area, and we have members from 5 different primary schools and 1 secondary school.

3.1. Products and Services

Bonnybridge Football and Sports Club provide the following for the local community:

- Recreational facilities and organisation of recreational activities, with the object of improving the conditions of life for people in Bonnybridge and the surrounding areas; including football teams for people to train and compete in the Scottish Football Association (SFA) competitions; the operation of training grounds and pitches.
- Training equipment to enjoy and develop skills in football
- Provide recognised Scottish Football Association courses for coaches of Bonnybridge Football and Sports Club. These courses enable our coaches to provide effective training sessions.

Duncan Stewart Park pavilion will offer the following range of services for the organisation, local groups and members of the community.

- Changing facilities.
- Showers and toilets.
- Storage facilities.
- Kitchen and meeting facilities.

3.2. Market

Bonnybridge Football and Sports Club present target market is youths from 4 to 18 years of age from Bonnybridge and the surrounding area. In the future we are hoping to start both adult male and female football teams, walking football teams for older members of the community. The organisation also plans to provide access to the recreational facilities for other local community groups and charitable organisations.

The size of the market is vast, and the club currently has over 100 participants from the local community. Our expansion is severely limited by the lack of facilities, and we envisage being able to easily expand our influence and presence in the local community by executing our future visions for the organisation.

3.3. Competition

Our direct competition is from local football sports clubs in the surrounding area. This includes Dunipace Football Club and Steins Thistle Football Club.

We have thoroughly researched the above and have extensive experience in local grassroots football and believe that there is massive demand for all three local football sports clubs and that by offering Duncan Stewart Park pavilion that is well maintained, we will continue to grow our club and generate sufficient income to maintain a viable facility.

We believe that we will differentiate from the above competitors by genuinely offering football for all, regardless of ability or background as well expanding/diversifying our reach and collaborating with local schools, community groups, and charities.

3.4. SWOT Analysis

<u>Strengths</u>	<u>Weaknesses</u>
<p>Vast experience of running, managing and growing successful community football teams.</p> <p>Many years' experience letting and managing pavilion and football pitch facilities</p> <p>Members with varied professional backgrounds including financial services and the wider business sphere. As well as all trades and business owners well versed in business operations and financial management.</p> <p>A local community invested in the organisation and its vision for the future.</p>	<p>Reliance on volunteers to run the organisation and the many tasks required to ensure its success.</p>
<u>Opportunities</u>	<u>Threats</u>
<p>Additional age group expansions to create more football teams</p> <p>Expanding to partner with other community groups and charities.</p>	<p>Decline in participation of football.</p> <p>Volunteer recruitment and retention</p>

3.5. Potential Negative Consequences

We have considered potential negative consequences of the group taking over the building through Community Asset Transfer as:

- Costly repair work is required for the building we will need to fund
- Utility costs are high for the building, and we understand the risk of these increasing
- There is a risk of us not being able to attract enough business to ensure the hall is able to continue

- We understand there is a lot of volunteering work required for our proposal to work and are reliant on there being a continued involvement from the community to help with this
- Increase in the level of traffic due to increased usage of the hall
- Increase in the level of noise pollution due to the increase in usage of the hall

We do not foresee any external negative consequences to the wider public, as we do not intend to change the use of the building.

3.6. Community Engagement

We currently provide our services to over 100 participants of the local community. We have engaged further with local schools and the community and have waiting lists to further increase our membership. Additionally, we plan to continue each year producing a team for local Primary 1 children to join after successfully doing this for the past two years.

We currently use Duncan Stewart Park pavilion for children to use the toilets during training and matches, and for home and away teams to get changed pre and post games. We also use it to host club meetings and to engage with counsellors and other advisors throughout the CAT process.

Without the pavilion, we would cease to exist as a football club and the current group of 100 participants will be without a team to play for because the SYFA does not permit matches to take place where there aren't changing / toilet facilities. Further to that, we don't want our children or indeed adult coaches / spectators in a situation where they couldn't use a toilet if required.

Taking ownership of the pavilion will not only allow us to continue to operate as we do currently, but also allow us to expand our reach and offer more members of the local community the opportunity to play football and join a team. It will also allow us to work with other local groups and charities to offer them a facility to use for their community projects and activities. We also plan to enhance the accessibility features of the building to ensure inclusivity for all the local community, including those with disabilities.

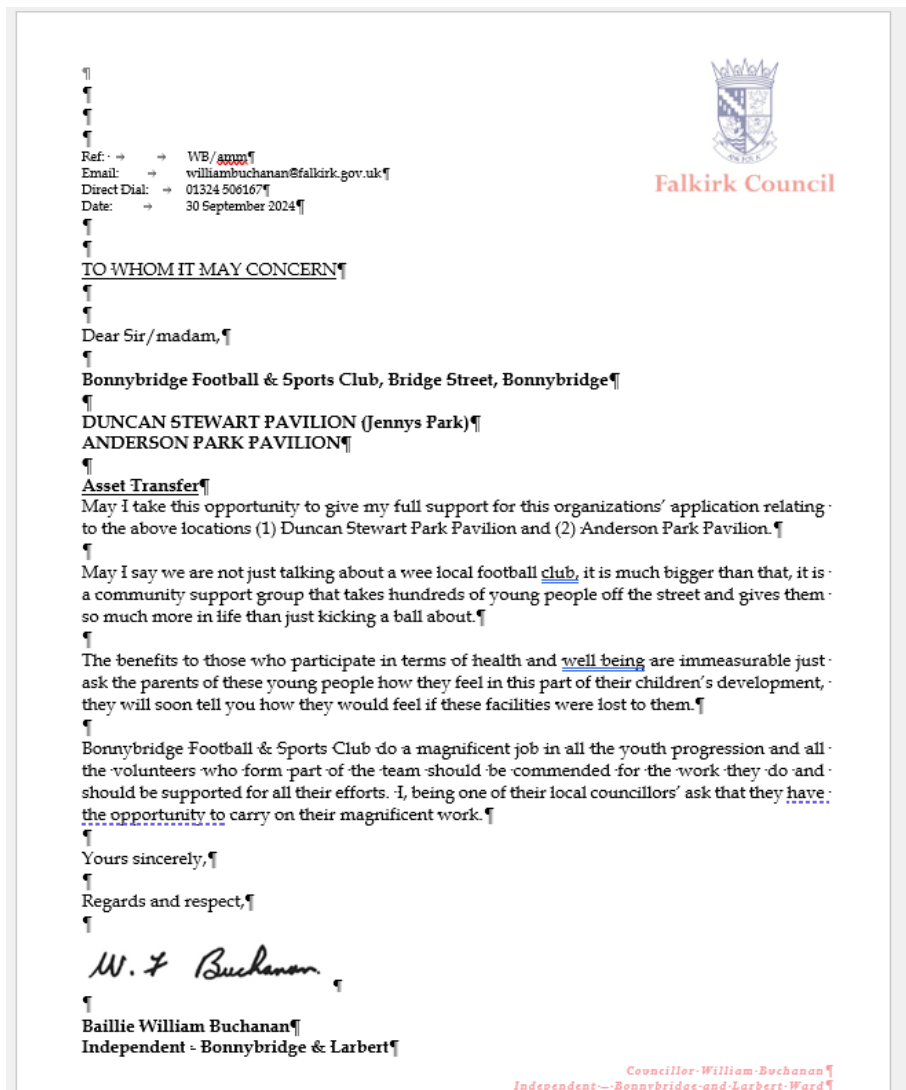
Bonnybridge Football and Sports Club has engaged with the local community through informative newsletters and special general meetings. The objective is to increase the awareness and involvement of the community as we progress through the asset transfer of Duncan Stewart Park pavilion. This has had a positive impact, and we have engaged with local businesses to help propose a strategy to regenerate and repurpose the building for multiuse in the local community. Bonnybridge Football and Sports Club will continue creating newsletters and facilitate open community meetings to enhance our organisation of trustees and external members, with the objective of creating Duncan Stewart Park and its facilities to be used by multiple groups and sports clubs in the local community. We plan to develop an overall community engagement strategy that includes regular surveys, focus groups, and feedback sessions to assess and respond to our local community needs.

Bonnybridge Football and Sports Club want to create our own website to engage with our wider community and advertise our services in several different ways. It will also allow us to promote our services in different platforms and direct traffic towards us. We also believe it will be beneficial to have our own website upon becoming a Scottish Charitable Incorporated Organisation (SCIO) and applying for future funding to expand the club's services to the community further.

There is quite simply huge demand for our football club alone and we cannot allow the pavilion to close – we have many highly dedicated individuals who are all personally and emotionally invested to ensure the success of our plan.

There is a need, genuine desire, and support, for the community asset transfer.

Bonnybridge Football and Sports Club were provided a letter of support from local Councillor Baillie William Buchanan and Jack Redmond.



Cllr Jack Redmond
The Foundry, Central Blvd,
Larbert FK5 4RU



Bonnybridge, 27 November 2024

Bonnybridge Youth Football Team (BYFC)
Charity Number: SC053733

To whom it may concern,

I would like to give my complete 100% Backing to BYFC in support of their plans to Community Asset transfer both Duncan Stewart and Anderson Park Pavilions.

BYFC are a highly effective group with many members who all have their own diverse skillsets. They have a proven track record of running a community-based organisation which provides opportunities to the local community to realise their potential in Football.

The group have been striving tirelessly over the past couple of years to progress their CAT applications to save these vital local pavilions. In Particular I would like to give my personal thanks and appreciation to Colin Scott and Brian Houston who have put in so much to get us to this stage.

I hope to continue working with them in the future as they develop these pavilions into high quality facilities that the community of Bonnybridge can make good use of.

Yours Faithfully Cllr Jack Redmond



Bonnybridge Football and Sports Club were provided a letter of support from Paul Brady who operates a successful football coaching organisation.

Bonnybridge Youth Football Club

Dear All,

I would like to congratulate your club and overall organisation for the time and effort that everyone puts in towards the children within your local community. As a local football coach, I see a number of your players on a weekly basis and therefore take a keen interest in the work that the club does in general with not only these players, but with young people in the local community.

Football is a great way of bringing people together from different backgrounds and cultures, and I see Bonnybridge FC as a leading organisation in giving the most opportunities to young people who love the sport. It is fantastic to see the club continue to grow and go from strength to strength. The main reason why I personally wanted to get involved in helping with this club is because the wellbeing and inclusion of young children is always at the forefront of every decision made by the organisation. From affordable training and coaching, to seeing how football brings the best out of these children physically and emotionally, it's fantastic to see the ongoing work and commitment from the club.

I look forward to continuing our work together.

Kind Regards

Paul Brady

Paul Brady

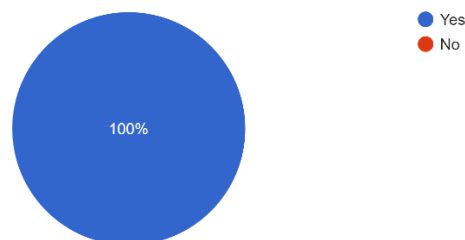
Denny Skillz Training / Ballon d'Or Coaching

Bonnybridge Football and Sports Club has engaged closely with the local community, local schools and community group Roots and Bonnybridge Gala Group. This was to identify the need for both our club to continue and expand; and the regeneration of Duncan Stewart Park pavilion to be multi-use centre for the wider local community. That has formed the basis for our vision to add kitchen and meeting facilities to be used throughout the year by the local community.

A summary of the results from a survey [Supporting B.Y.F.C taking community ownership of Duncan Stewart Park Pavilion](#), is as follows:

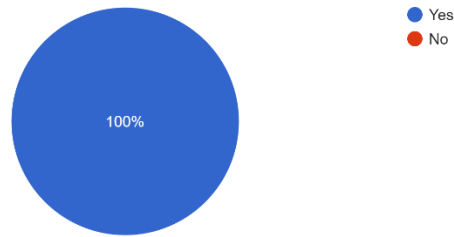
Do you support Bonnybridge Youth's proposal to take on the facilities at Duncan Stewart Park pavilion through Community Ownership?

42 responses



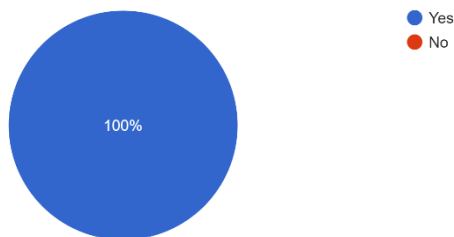
Do you support Bonnybridge Youth's proposal to regenerate Duncan Stewart pavilion to be a multi-use building for the wider community?

42 responses



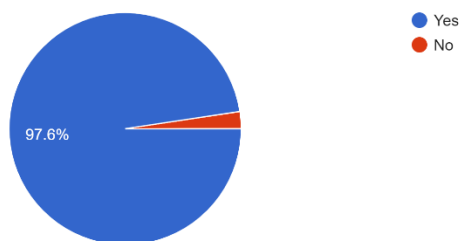
Do you believe Bonnybridge Youth's FC provide a positive impact to your family and the local community?

42 responses



Do you live in the Falkirk District Area within 5 miles of Bonnybridge?

42 responses



Quotes/Testimonials from current users:

"My child has been involved with Bonnybridge Football and Sports Club for over 4 years. The club has provided my child a platform to develop and enjoy his football skills."

"The positive impact the volunteers of Bonnybridge Football and Sports Club has had for my child and the local community is immeasurable."

"Yes, the football team is a big part of the community, especially for the children. The facilities would allow the team to strengthen and can be used by the wider community for other events."

“Yes, as this will help facilitate the children on their grassroots football journey. Also strengthening ties with the community having access to the pavilion and supporting other groups. The children will make great use of these facilities using them daily for training and match day purposes. Bringing back the community feel to the club having access to these facilities. I think this will attract more of the community to come and watch games knowing there are toilet facilities that can be accessed and kitchen facilities to provide hot drinks.”

“From my experiences and observations, it has had a positive impact on the local community and individuals that are involved. It has created a safe space for children of all ages to socialise and feel part of something - impacting positively on their health and wellbeing.”

“The impact of Bonnybridge Youth FC (BYFC) on the local community is truly profound, serving as much more than a football club. BYFC fosters community spirit, personal development, and well-being, while providing young people with opportunities to grow both on and off the pitch.”

3.7. Marketing Activities

We are fortunate that we do not need to actively seek membership of our football club and have a waiting list in operation to join due to a lack of facilities. With the transfer of the pavilion, we will be able to grow exponentially in an organic manner.

However, we have a strong social media presence with over 1,000 followers on Facebook alone. We post up club activities and achievements across our age groups, upcoming fixtures and other reports from team activities. This in turn attracts new players to our club from word of mouth and social shares.

We have close ties with the local business community who continue to support us financially through sponsorship as well as recommending us to players seeking membership of a club.

We collaborate with local schools to help them run footballing activities that indirectly markets and advertise our organisation to potential new members.

3.8. Prices and Margins

Bonnybridge Football and Sports Club operate a monthly subscription of £27 per player, which gives the club a net of £25.65 after our £1.35 transaction fee to our payment processor ‘teamfeepay’. We have 100 participants so a conservative figure of £2,565 per month, £30,780 per annum.

Service	Selling Price £
Monthly Subscription To BFSC	£27

Our forecasts for 2025/2026 are based on the services that we provide, with a revised increase in the subscription price which will be agreed upon at our AGM.

Service	Selling Price £
Monthly Subscription To BFSC	£29

3.9. Community Asset Transfer Plan

The current valuation of the building is £12,500; the current rental value of the building is £1,800. Essential repairs (as demonstrated in the Conditional Survey Report – appendices) to the building are £5000, which Falkirk Council will be required to undertake to ensure that the building is wind and watertight, and statutorily compliant. We expect to have to carry out additional repairs in the value of £120,100, according to the conditional survey, over the next 5 years, to bring the building up to an acceptable standard and fit for purpose. We propose that the community benefit that we can provide is £998,021 over the next 5 years, and £187,204 in year 1. We propose to pay the purchase price of £1.

We will endeavour to put in place relevant permissions, funding, and partnerships during the asset transfer process.

(Calculation for Years 2-5 are using an inflationary increase of 3.5% per annum).

Volunteering Hours	Rate	Hours	Year 1 Benefit	Year 2-3 Benefit	Year 4-5 Benefit
Board of Trustees	£40	1,456	£58,240	Yr 2 – £60,278 Yr 3 - £62,388	Yr 4 - £64,571 Yr 5- £66,832
Volunteers	£12	6,240	£74,880	Yr 2 - £77,500 Yr 3 - £80,213	Yr 4 – £83,020 Yr 5 £85,926
	Total	7,696	£127,720	£280,379	£300,349

Our plan for Community Asset Transfer will benefit the public health and social wellbeing in the area.

Community Benefit		Year 1	Year 2-3	Year 4-5
Economic development / income generation	<p>Our football and sports club provides essential services that might otherwise be inaccessible due to the financial constraints of our local community.</p> <p>We are a volunteer run club and the opportunities we provide to volunteers will help residents develop new skills and gain valuable work experience.</p> <p>Volunteering can serve as a stepping stone to future employment, enhancing the employability of individuals and contributing to the overall skill level of the community. Offering educational and training programs can help bridge the gap for those who are not in full-time education or employment.</p> <p>Our football and sports club fosters social cohesion and well-being, which are essential for a thriving economy.</p>	£2,000	£4,212	£4,512
Regeneration	<p>By taking community ownership of Duncan Stewart Park Pavilion, we will look to regularly maintain the interior and exterior of the pavilion. We will paint the exterior in order to improve the aesthetic of the pavilion.</p>	£3,500	£7,371	£7,896
Public Health	<p>By improving the overall health of the community, our group aims to help ease the pressure on public and social services, and on other facilities. By engaging in regular social activities, our community can reduce stress, improve mood, and gain a sense of purpose. Physical activities we provide for children of different age groups help maintain physical health and mobility for all those who attend them. Together, these benefits contribute to a healthier, happier, and more connected community.</p> <p>When individuals have access to programmes that support their social, mental, and physical health, they are less likely to require intervention from public services. This proactive approach to community health not only benefits individuals, but also reduces the burden on public resources, allowing them to be allocated more effectively, to areas where they are needed the most.</p> <p>Regular social activities can reduce stress, improve mood, and provide a sense of purpose, which can decrease the reliance on health services.</p> <p>Offering educational programs on nutrition, mental health, and preventative care can empower residents to take control of their health. The community centre can collaborate with local health</p>	£24,250	£41,071	£54,713

	services to provide accessible health screenings, vaccinations, and other essential services. This can be particularly beneficial in ensuring that vulnerable populations receive the care they need.			
Social Wellbeing	The activities and social interactions facilitated by the club, will contribute significantly to both the mental and social wellbeing of our community. We provide a safe space for the local community to meet and engage with each other through our training, matches, activities and events. Offering volunteer opportunities within the football club can enhance social cohesion and provide residents with a sense of purpose. Volunteering can help individuals develop new skills, gain confidence, and feel more connected to their community. By facilitating intergenerational activities, the centre can bridge the gap between different age groups. Intergenerational activities can foster mutual understanding and respect and provide opportunities for learning and mentorship.	£19,500	£41,071	£43,996
Environmental Wellbeing / Environmental Benefits	We plan to continue to work in an environmentally conscious way to reduce our carbon footprint on the environment and local community. We will look to implement energy-efficient technologies and sustainable practices so the pavilion can reduce its environmental impact. We can engage the community in environmental initiatives, such as clean-up drives, tree planting events, and recycling programs. These activities can foster a sense of community pride and responsibility, encouraging residents to take an active role in protecting their local environment.	£4,750	£10,004	£10,717
Total		£54,000	£113,736	£121,837

The below table highlights how our plans for community asset transfer will ensure savings of Falkirk Council.

We need these details provided to us through the Falkirk council

Direct Savings	Cost	Year 1 Benefit	Year 2-3 Benefit	Year 4-5 Benefit
Utilities	£1,850	£1,850	£3,700	£3,700

Insurance	£107	£107	£214	£214
Maintenance Costs	£0	£0	£0	£0
Staffing (direct/indirect)	£0	£0	£0	£0
Total		£1,957	£3,914	£3,914

Proposed start-up costs, access to Falkirk Council's Enablement Grant, projected capital costs, and ongoing annual costs.

Planned Purchases for New Activities			
Item	Date	Cost	Funder

Start Up Costs			
Item	Date	Cost	Funder

To be negotiated with Falkirk Council using their Enablement Fund and Match Funded by External Funders			
Item	Date	Cost	Funder
Preliminary building preparation Work.	16/9/24	£7200	Falkirk council enablement
Material and Labour	16/9/24	£21000	Falkirk council enablement
Install new roof	16/9/24	£19000	Falkirk council enablement
Electrical rewiring	16/9/24	£4800	Falkirk council enablement
Plumbing	16/9/24	£3400	Falkirk council enablement
Install new windows and doors	16/9/24	£3200	Falkirk council enablement
Install new toilets and showers	16/9/24	£16000	Sport Scotland / Sports facilities fund
Install new changing rooms	16/9/24	£9600	Sport Scotland / Sports facilities fund
Install community kitchen	16/9/24	£4500	Edinburgh Airport Community Fund
Install disabled access ramp	16/9/24	£4000	Falkirk council enablement

Install new hot water system	16/9/24	£3500	Edinburgh Airport Community Fund
Install new cladding for building	16/9/24	£4300	National Lottery Rewards For All Scotland
Total including VAT		£120,600	

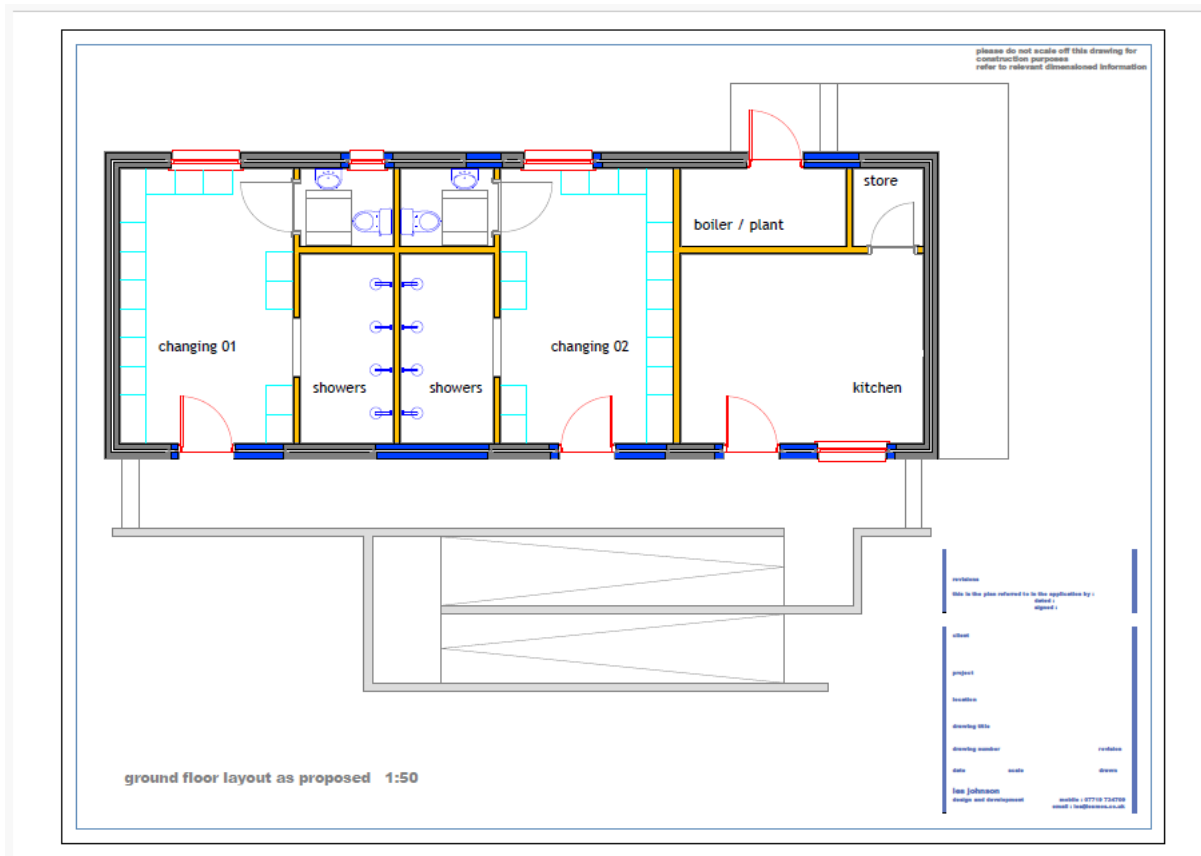
Bonnybridge Youths FC applied to National Lottery Community Fund for £20,000 funding but were declined because the property is still not owned by our organisation, and we weren't yet a SCIO. We are now a SCIO and have the letter of comfort from Falkirk Council, and therefore our next planned steps are to apply to funders that we have identified to help meet our vision of regenerating the building.

Ongoing Costs	
Item	
PAT Testing	£150 per assessment (5 years)
Fire Extinguishers	£45 annually
Security	Cost to be confirmed
Trade Waste	Cost to be confirmed
Hall Cleaning	£0 – voluntary
Accountant/Auditor	£400 yearly
Cleaning Materials/Cleaner	£15 monthly
Insurances	£107 annually
Sundries	N/A
Phone/Internet	£35 per month
Utilities	£1,850 average
Rates	Full Rates exemption applied for.
Sanitary	£240

4. Location

The business will operate from Duncan Stewart Pavilion, High Street, Bonnybridge, FK1 1BX

building footprint to enable multiuse by the wider local community. The building has fell into disrepair because its only purpose was to provide changing facilities for football teams.



5. People

We have a highly experienced board and committee who have been involved in local grassroots football for many years. Indeed, many of our board have been involved with the local football team since they were children themselves. Their grandparents played for and helped to run the club and there is a huge emotional and sentimental attachment from all involved.

We have people who work in financial services, risk management, property management, IT, healthcare and other professional services as well as many skilled tradespeople such as joiners, plumbers, bricklayers and roofers.

Our links with the community are inseparable and the consensus amongst the local population is that we will come together and ensure the success of the pavilion and football team.

Our treasurer carries out the necessary record keeping, and our accounts are audited annually by an independent body in advance of our AGM.

6. Finance

We have worked hard as a group to review our 5-Year cashflow and sales plan. This is based on our recent experiences and market research.

Cash Flow

A Yearly Cash Flow Forecast has been prepared for the first 5 years of trading and is detailed in the 5 year financials spreadsheet.

Reserve Levels

We estimate the need for reserves at £14,707.98 which we will maintain throughout the year.

Bank account

Royal bank of Scotland, soon to swap to Virgin one charity account once charity status is approved

Grants

We will apply to various funders for several different grants.

7. Summary

This document is the written request of Bonnybridge Football and Sports Club who are making a formal asset transfer request, made under Part 5 of the Community Empowerment (Scotland) Act 2015 section 79(2)(b)(i).

The Charity offers Falkirk Council £1 to purchase Duncan Stewart Park Pavilion. The basis of this offer is:

- Market value has been assessed by Rydens as £12,500, and rental value as £1,800.
- The community benefit of the Charity's work over five years is estimated at £998,021.

Essential repairs (as demonstrated in the Conditional Survey Report – appendices) to the building are £5,000 which Falkirk Council will be required to undertake to ensure that the building is wind and watertight, and statutorily compliant. We expect to have to carry out additional repairs in the value of £120,100, according to the survey, over the next 5 years, to bring the building up to an acceptable standard and fit for purpose.

Name of Community Group:
Bonnybridge Football and Sports Club

Contact: [REDACTED]

Address: [REDACTED]

Email: byfcvice@gmail.com

COMMUNITY ASSET TRANSFER

ASSESSMENT PRO-FORMA

Name of property Duncan Stewart Pavilion	Name of group Bonnybridge Football and Sports Club	SCIO number or equivalent SC053733	Sale or lease? Sale	Length of lease	Rental per annum (or outright cost)	
			APPLICATION DETAILS		ADDITIONAL COMMENTS	ASSESSMENT RATING Very Strong / Strong / Moderate / Weak / Poor
BENEFITS (OUTCOMES)						
1. Objectives	Do project outcomes contribute to achieving the Council's priorities?	The project aligns with all of the Council's Strategic Plan priorities of supporting stronger and healthier communities; promoting opportunities and educational attainment and reducing inequalities; and supporting a thriving economy and a green transition.		Supporting stronger and healthier communities is at the heart of community ownership	Very Strong	
2. Financial	Is there a financial saving on public sector costs?	The group estimates a revenue saving to the Council of £2,100 per annum (SPR SAVING)			Very Strong	
	Is there an enhanced provision of public benefit through volunteering hours?	They estimate they generate 6240 volunteer hours per annum Generating a financial equivalent of over £74,880 public benefit per annum			Very Strong	
	Current market valuation of the property whether by sale or rent	The building has been valued at £12,500 (Vacant Possession) and has a rental value of £1800 per annum			Very Strong	
	Backlog maintenance figure from C&B report	£62,720 According to Curry & Brown Survey of 2024			Very Strong	
3. Non-financial benefits	What is the impact on:					
	(i) economy	"The football and sports club fosters social cohesion and well-being, which are essential for a thriving economy."		See CAT Form 4.2.1	Very Strong	
	(ii) regeneration	By taking community ownership of Duncan Stewart Park Pavilion, the group will look to regularly maintain the interior and exterior of the pavilion. They will paint the exterior to improve the aesthetic of the pavilion.		See CAT Form 4.2.2	Strong	
	(iii) public health	By improving the overall health of the community (Through the promotion and provision of Sporting activities, the group aims to help ease the pressure on public and social services, and on other facilities. By engaging in regular social activities, the community can reduce stress, improve mood, and gain a sense of purpose.		See CAT Form 4.2.3	Very Strong	
	(iv) social wellbeing	The Applicants will actively encourage sporting activities but will also propose the asset is used by other community groups. This will diversify the social well-being experienced by the community of Bonnybridge caused by the Pavilion remaining open under community control		See CAT Form 4.2.4	Very Strong	
	(v) environment / climate change (including figures on carbon dioxide equivalent)	The group plan to continue to work in an environmentally conscious way to reduce their carbon footprint on the environment and local community. They will look to implement energy-efficient technologies and sustainable practices so the pavilion can reduce its environmental impact.		See CAT Form 4.2.5	Moderate	
	(vi) other					
4. Equality	What evidence is there that the project:					
	(i) contributes to reducing inequalities (protected characteristics)	The Football Club have an open access membership / Participant Strategy, meaning that all parties can play to their level of ability, and any interested party can become a voting member of their SCIO. This approach means that individuals with protected characteristics are include.		See Constitution Se CAT Form section 4.2.6	Very Strong	
	(ii) Promotes equality	See Above				
ABILITY TO DELIVER / SUSTAINABILITY						

COMMUNITY ASSET TRANSFER

ASSESSMENT PRO-FORMA

5. Governance / Accountability	Are appropriate governance structures in place?	Yes. The group is a 2-tiered SCIO - Scottish Charitable Incorporated Organisation number	See Group Constitution as provided	Very Strong
6. Availability of Resources / Business Plan	Has the group identified all the resources required, such as funding, staff and volunteer resources with the appropriate skills, and are they sufficient to deliver the project?	The Application shows good access to resources over time. Projections show a regular surplus being created and good reserves being amassed. There is also no problem with volunteers either for coaching, management or support roles. Thea applicant has supplied an ask of £75,000, naming the items required and assigning them to the Enabling Fund, they have supplied only 1 quote.	See 5 Year projections as provided	Strong
7. Sustainability	Has it been demonstrated that the resources are sustainable over the lifetime of the project?	Yes – This is clearly demonstrated	See CAT Form Sections 7 & 8	Very Strong
8. Performance Management	How does the group propose to monitor and report on the achievement of the desired outcomes?	The Trustees meet regularly and keep in close contact with all groups and projects operating from the Hall.	See CAT Form 4.2.8	Strong
COMMUNITY SUPPORT				
9. Community Involvement	Has it been demonstrated that the community were involved in developing the proposal?	Yes. The proposal is entirely community-led.	See Form and Business Plans See Constitution as provided	Strong
10. Local Community Support	What evidence has been provided of local community support?	The Group have provided letters of support and evidenced a survey conducted with local people	See CAT Form Section 5	Strong
OTHER				
Is the building currently staffed?		1. For buildings which were unstaffed HR have been consulted and as the centre was not staffed, there are no staffing issues. No employees worked within the building being considered for Community Asset Transfer in this report and therefore no TUPE considerations apply.		Very Strong.

CONCLUSION	
COMMENTS	OVERALL ASSESSMENT (See Table below)
The application / Request for Asset transfer is Rated as Strong to Very Strong. It exhibits good financial structure for sustainability and provides very good community benefits.	Strong to Very Strong

Evidence	Overview
Very strong	Governance and financial arrangements are strong and sustainable. Best Value characteristics are evidenced and contained throughout the overall approach. Related projected benefits are very robust and demonstrate value for money: suitability, effectiveness, prudence, quality, value and the avoidance of error and other waste.
Strong	Governance and financial arrangements are sound and sustainable. Best Value characteristics are in evidence in the proposal. Related projected benefits are demonstrated well and represent value for money.

COMMUNITY ASSET TRANSFER**ASSESSMENT PRO-FORMA**

Moderate	Governance and financial arrangements are in place and acceptable. Best Value characteristics have been considered as part of the proposal. Related projected benefits are acceptable and could lead to value for money.
Weak	Governance and financial arrangements are weak. Best Value characteristics are not well demonstrated in the proposal. Related projected benefits are not based on robust information and demonstrates questionable value for money.
Poor	Governance and financial arrangements are poor. There is little evidence of Best Value characteristics in the proposal. Related projected benefits are ill defined and/or unrealistic and do not demonstrate value for money.

SECTION ONE: ESSENTIAL INFORMATION

Service & Division:	Place Services Invest Falkirk	Lead Officer Name:	Arthur Berg
		Team:	Asset Management
		Tel:	01324504816
		Email:	arthur.berg@falkirk.gov.uk
Proposal:	Community Asset Transfer of Duncan Stewart Pavilion	Reference No:	

What is the Proposal?	Budget & Other Financial Decision	Policy (New or Change)	HR Policy & Practice	Change to Service Delivery / Service Design
	No	No	No	Yes

Who does the Proposal affect?	Service Users	Members of the Public	Employees	Job Applicants
	Yes	Yes	No	No

Other, please specify:

Identify the main aims and projected outcome of this proposal (please add date of each update):

13/03/2025	Community Asset Transfer of Duncan Stewart Pavilion

SECTION TWO: FINANCIAL INFORMATION

For budget changes ONLY please include information below:			Benchmark, e.g. Scottish Average
Current spend on this service (£'0000s)	Total:	2100	N/A
Reduction to this service budget (£'0000s)	Per Annum:	2100	N/A
Increase to this service budget (£'000s)	Per Annum:		
If this is a change to a charge or concession please complete.	Current Annual Income Total:		
	Expected Annual Income Total:		
If this is a budget decision, when will the saving be achieved?	Start Date:	01/10/2024	
	End Date (if any):		

SECTION THREE: EVIDENCE Please include any evidence or relevant information that has influenced the decisions contained in this EPIA. (This could include demographic profiles; audits; research; health needs assessments; national guidance or legislative requirements and how this relates to the protected characteristic groups.)

A - Quantitative Evidence This is evidence which is numerical and should include the number people who use the service and the number of people from the protected characteristic groups who might be affected by changes to the service.

- Participants from 5 Primary Schools and 1 Secondary School
- 100 Current participants
- Participants with Protected Characteristics - Unknown
- 1000 Facebook page followers
- 42 Responses to online Survey
- 20 plus active Volunteers
- 6240 Coaching and other volunteer hours annually estimated
- 1456 Board of Directors Volunteer Hours estimated

B - Qualitative Evidence This is data which describes the effect or impact of a change on a group of people, e.g. some information provided as part of performance reporting.

Social - case studies; personal / group feedback / other

Testimonials - An extract from the Business Plan for Asset Transfer of Duncan Stewart Pavilion

"My child has been involved with Bonnybridge Football and Sports Club for over 4 years. The club has provided my child a platform to develop and enjoy his football skills."

"The positive impact the volunteers of Bonnybridge Football and Sports Club has had for my child and the local community is immeasurable."

"Yes, the football team is a big part of the community, especially for the children. The facilities would allow the team to strengthen and can be used by the wider community for other events."

"Yes, as this will help facilitate the children on their grassroots football journey. Also strengthening ties with the community having access to the pavilion and supporting other groups. The children will make great use of these facilities using them daily for training and match day purposes. Bringing back the community feel to the club having access to these facilities. I think this will attract more of the community to come and watch games knowing there are toilet facilities that can be accessed and kitchen facilities to provide hot drinks."

"From my experiences and observations, it has had a positive impact on the local community and individuals that are involved. It has created a safe space for children of all ages to socialise and feel part of something - impacting positively on their health and wellbeing."

"The impact of Bonnybridge Youth FC (BYFC) on the local community is truly profound, serving as much more than a football club. BYFC fosters community spirit, personal development, and well-being, while providing young people with opportunities to grow both on and off the pitch."

Best Judgement:

Has best judgement been used in place of data/research/evidence?	Yes
Who provided the best judgement and what was this based on?	Community engagement and Council officers
What gaps in data / information were identified?	There is no data on the protected characteristics of service users.
Is further research necessary?	No

If NO, please state why.

We used data from the Asset Transfer request application and business planning documents, as well as some materials made available as Appendices, and some material available from available online such as population statistics. There is sufficient information to continue with the proposed transfer.

SECTION FOUR: ENGAGEMENT

Engagement with individuals or organisations affected by the policy or proposal must take place

Has the proposal / policy / project been subject to engagement or consultation with service users taking into account their protected characteristics and socio-economic status?	Yes	
If YES, please state who was engagement with.	The Group consulted with their Membership / Service Users and the local people.	
If NO engagement has been conducted, please state why.		
How was the engagement carried out?	What were the results from the engagement? Please list...	
Focus Group	No	
Survey	Yes	Online Survey based from Facebook pages - 42 responses gained
Display / Exhibitions	No	
User Panels	No	
Public Event	No	
Other: please specify		
Has the proposal / policy/ project been reviewed / changed as a result of the engagement?	Yes	
Have the results of the engagement been fed back to the consultees?	Yes	
Is further engagement recommended?	No	

SECTION FIVE: ASSESSING THE IMPACT

Equality Protected Characteristics: What will the impact of implementing this proposal be on people who share characteristics protected by the Equality Act 2010 or are likely to be affected by the proposal / policy / project? This section allows you to consider other impacts, e.g. poverty, health inequalities, community justice, carers etc.

Protected Characteristic	Neutral Impact	Positive Impact	Negative Impact	Please provide evidence of the impact on this protected characteristic.
Age		✓		The Applicant group plan to expand their operation to include older participants. Further the groups Constitution, Section 4 Definition of Community and Purposes Sect 4.1 “a) To promote and encourage the playing and participation in football by providing inclusive opportunities for all. With no discrimination on age, gender, religion, race, sexuality or football ability.” This impact would not exist if the pavilion closes.
Disability	✓			Constitution, Section 4 Definition of Community and Purposes Sect 4.1 “a) To promote and encourage the playing and participation in football by providing inclusive opportunities for all. With no discrimination on age, gender, religion, race, sexuality or football ability.”
Sex		✓		The Applicant group plan to expand their operation to include female teams and participants. Further the groups Constitution, Section 4 Definition of Community and Purposes Sect 4.1 “a) To promote and encourage the playing and participation in football by providing inclusive opportunities for all. With no discrimination on age, gender, religion, race, sexuality or football ability.” This impact would not exist if the pavilion closes.
Ethnicity		✓		Constitution, Section 4 Definition of Community and Purposes Sect 4.1 “a) To promote and encourage the playing and participation in football by providing inclusive opportunities for all. With no discrimination on age, gender, religion, race, sexuality or football ability.”
Religion / Belief / non-Belief	✓			Constitution, Section 4 Definition of Community and Purposes Sect 4.1 “a) To promote and encourage the playing and participation in football by providing inclusive opportunities for all. With no discrimination on age, gender, religion, race, sexuality or football ability.”

Public Sector Equality Duty: Scottish Public Authorities must have 'due regard' to the need to eliminate unlawful discrimination, advance quality of opportunity and foster good relations. Scottish specific duties include:

				inclusive opportunities for all. With no discrimination on age, gender, religion, race, sexuality or football ability."
Transgender	✓			Constitution, Section 4 Definition of Community and Purposes Sect 4.1 "a) To promote and encourage the playing and participation in football by providing inclusive opportunities for all. With no discrimination on age, gender, religion, race, sexuality or football ability."
Pregnancy / Maternity	✓			Constitution, Section 4 Definition of Community and Purposes Sect 4.1 "a) To promote and encourage the playing and participation in football by providing inclusive opportunities for all. With no discrimination on age, gender, religion, race, sexuality or football ability."
Marriage / Civil Partnership	✓			Constitution, Section 4 Definition of Community and Purposes Sect 4.1 "a) To promote and encourage the playing and participation in football by providing inclusive opportunities for all. With no discrimination on age, gender, religion, race, sexuality or football ability."
Poverty		✓		Request Form 4.2.6 Reduction of inequalities states; "Families that cannot pay the monthly subscription are not discriminated against. The organisation will endeavour to reach an agreement where such persons can participate in Bonnybridge Football and Sports Club." Further the Group Constitution, Section 4 Definition of Community and Purposes Sect 4.1 "a) To promote and encourage the playing and participation in football by providing inclusive opportunities for all. With no discrimination on age, gender, religion, race, sexuality or football ability."
Care Experienced	✓			Group Constitution, Section 4 Definition of Community and Purposes Sect 4.1 "a) To promote and encourage the playing and participation in football by providing inclusive opportunities for all. With no discrimination on age, gender, religion, race, sexuality or football ability."
Other, health, community justice, carers etc.	✓			Group Constitution, Section 4 Definition of Community and Purposes Sect 4.1 "a) To promote and encourage the playing and participation in football by providing inclusive opportunities for all. With no discrimination on age, gender, religion, race, sexuality or football ability."

Risk (Identify other risks associated with this change)	
	Evidence of Due Regard
Eliminate Unlawful Discrimination (harassment, victimisation and other prohibited conduct):	The Group Constitution clearly shows its intention to be non-discriminatory, and as such would not tolerate unlawful discrimination.
Advance Equality of Opportunity:	As above, the Constitution and applicative materials clearly show a desire to advance equal opportunities amongst existing and prospective participants using a non discriminatory approach.
Foster Good Relations (promoting understanding and reducing prejudice):	CAT Request Form section 4.2.6 "Reduction of Inequalities" States "By facilitating intergenerational activities, the centre can bridge the gap between different age groups. Intergenerational activities can foster mutual understanding and respect and provide opportunities for learning and mentorship".

SECTION SIX: PARTNERS / OTHER STAKEHOLDERS

Which sectors are likely to have an interest in or be affected by the proposal / policy / project?		Describe the interest / affect.
Business	No	
Councils	No	
Education Sector	Yes	The Group is known to work directly with Primary and secondary Schools. The Proposal will mean more school aged children will have an enhanced access to sports provision in the Bonnybridge area
Fire	No	
NHS	No	
Integration Joint Board	No	
Police	No	
Third Sector	Yes	The proposal reflects a transfer of ownership to the third sector.
Other(s): please list and describe the nature of the relationship / impact.		

SECTION SEVEN: ACTION PLANNING

Mitigating Actions: If you have identified impacts on protected characteristic groups in Section 5 please summarise these in the table below detailing the actions you are taking to mitigate or support this impact. If you are not taking any action to support or mitigate the impact you should complete the No Mitigating Actions section below instead.

Identified Impact	To Who	Action(s)	Lead Officer	Evaluation and Review Date	Strategic Reference to Corporate Plan / Service Plan / Quality Outcomes

No Mitigating Actions

Please explain why you do not need to take any action to mitigate or support the impact of your proposals.

This property (Duncan Stewart Pavilion) was identified for closure as part of the Strategic Property review, From 1st October 2024 as agreed by Council in January 2024. The opportunity for a Community asset Transfer (CAT) was identified as a mitigating factor to closure and this was noted in the EPIA's undertaken. Officers have been working closely with community groups to progress Community Asset Transfer for this facility and are now in receipt of a full CAT application for the Banknock Community Hall.

This EPIA is undertaken with the information available to Falkirk Council at this time and based on current operations. However, Under A CAT model it's up to the community group in question to manage the operations of the building going forward as Falkirk Council have now withdrawn from these buildings in line with the councils decision.

This building will continue to be available to the local community as a key community asset, and its anticipated that Bonnybridge Football and Sports Club and other community groups can continue to utilise the building. Therefore there is no perceived negative impact at this time.

Are actions being reported to Members?

Yes

If yes when and how ?

Executive Committee Agenda Item, for meeting of 13/03/2025

SECTION EIGHT: ASSESSMENT OUTCOME

Only one of following statements best matches your assessment of this proposal / policy / project. Please select one and provide your reasons.

No major change required	Yes	Successful Asset Transfer of Duncan Stewart Pavilion to Bonnybridge Football and Sports Club will have a number of positive impacts on equalities in the area. There are no negative impacts envisioned.
The proposal has to be adjusted to reduce impact on protected characteristic groups	No	
Continue with the proposal but it is not possible to remove all the risk to protected characteristic groups	No	
Stop the proposal as it is potentially in breach of equality legislation	No	

SECTION NINE: LEAD OFFICER SIGN OFF

Lead Officer:

Signature:	<i>Arthur Berg</i>	Date:	03/02/2025
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SECTION TEN: EPIA TASK GROUP ONLY

OVERALL ASSESSMENT OF EPIA:	Has the EPIA demonstrated the use of data, appropriate engagement, identified mitigating actions as well as ownership and appropriate review of actions to confidently demonstrate compliance with the general and public sector equality duties?	No
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ASSESSMENT FINDINGS	The EPIA relies on best judgement, as information on the protected characteristics of those using the pavilion is unknown.	
If YES, use this box to highlight evidence in support of the assessment of the EPIA		
If NO, use this box to highlight actions needed to improve the EPIA		

Where adverse impact on diverse communities has been identified and it is intended to continue with the proposal / policy / project, has justification for continuing <u>without making changes been made</u>?	No	If YES, please describe: No negative impacts identified.
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LEVEL OF IMPACT: The EPIA Task Group has agreed the following level of impact on the protected characteristic groups highlighted within the EPIA

LEVEL		COMMENTS
HIGH	Yes / No	
MEDIUM	Yes / No	
LOW	Yes	No negative impacts identified.

SECTION ELEVEN: CHIEF OFFICER SIGN OFF

Director / Head of Service:			
Signature:	<i>Malcolm Bennie</i>	Date:	06/02/2025

Appendix 7

INCOME	Start up	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	TOTAL
Subscriptions		1340.38	1340.38	1340.38	1340.38	1340.38	1340.38	1340.38	1340.38	1340.38	1340.38	1340.38	1340.38	16084.5
Competition		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Fundraising		165.50	165.50	165.50	165.50	165.50	165.50	165.50	165.50	165.50	165.50	165.50	165.50	1986
Grants		6260.00	6260.00	6260.00	6260.00	6260.00	6260.00	6260.00	6260.00	6260.00	6260.00	6260.00	6260.00	75120
Sponsorship		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Bank Balance	13664.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13664.19
TOTAL CASH IN	13664	7766	7766	7766	7766	7766	7766	7766	7766	7766	7766	7766	7766	106855
EXPENDITURE														
Maintenance														
Floor Maintenance		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Outdoor Maintenance		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building Maintenance		16.67	16.67	16.67	16.67	16.67	16.67	16.67	16.67	16.67	16.67	16.67	16.67	200.00
Statutory Compliance														
PAT Testing		150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00
Fire extinguishers		3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75	3.75	45.00
First Aid Box		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Emergency Lighting		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Asbestos Management Check		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gas Safety Check		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Alarm System Check		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Food Hygiene		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Staffing/Volunteer Costs														
Wages		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Overheads														
Rates		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building Insurance		21.00	21.00	21.00	21.00	21.00	21.00	21.00	21.00	21.00	21.00	21.00	21.00	252.00
Contents Insurance		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Liability Insurance		8.92	8.92	8.92	8.92	8.92	8.92	8.92	8.92	8.92	8.92	8.92	8.92	107.00
Utilities														
Gas		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Electricity		154.17	154.17	154.17	154.17	154.17	154.17	154.17	154.17	154.17	154.17	154.17	154.17	1850.00
Phone/Internet		35.00	35.00	35.00	35.00	35.00	35.00	35.00	35.00	35.00	35.00	35.00	35.00	420.00
Water		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trade Waste		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PHS Sanitary		20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	240.00
Miscellaneous														
Professional fees & Licenses (Accountant, Bookkeeper)		33.33	33.33	33.33	33.33	33.33	33.33	33.33	33.33	33.33	33.33	33.33	33.33	400.00
Pitch Let and Astroturf Hire		501.46	501.46	501.46	501.46	501.46	501.46	501.46	501.46	501.46	501.46	501.46	501.46	6017.50
Event Costs		88.12	88.12	88.12	88.12	88.12	88.12	88.12	88.12	88.12	88.12	88.12	88.12	1057.40
Training Equipment		52.21	52.21	52.21	52.21	52.21	52.21	52.21	52.21	52.21	52.21	52.21	52.21	626.56
Funded Costs/Redevelopment Costs		6260.00	6260.00	6260.00	6260.00	6260.00	6260.00	6260.00	6260.00	6260.00	6260.00	6260.00	6260.00	75120.00
Referees		48.33	48.33	48.33	48.33	48.33	48.33	48.33	48.33	48.33	48.33	48.33	48.33	580.00
SFA Courses		41.67	41.67	41.67	41.67	41.67	41.67	41.67	41.67	41.67	41.67	41.67	41.67	500.00
Miscellaneous Items		89.75	89.75	89.75	89.75	89.75	89.75	89.75	89.75	89.75	89.75	89.75	89.75	1076.98
League Fees		223.00	223.00	223.00	223.00	223.00	223.00	223.00	223.00	223.00	223.00	223.00	223.00	2676.00
Cleaning Materials		15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	180.00
TOTAL CASH OUT	0	7762	7612	7612	7612	7612	7612	7612	7612	7612	7612	7612	7612	91498
NET CASH FLOW	13664	4	154	154	154	154	154	154	154	154	154	154	154	15356
OPENING BALANCE	0	13664	13668	13821	13975	14128	14282	14435	14589	14742	14896	15049	15203	
CLOSING BALANCE	13664	13668	13821	13975	14128	14282	14435	14589	14742	14896	15049	15203	15356	

Notes

Enablement Fund to regenerate Duncan Stewart Park Pavilion is the £75,120 in year 1

INCOME	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	TOTAL
Subscriptions	1387.29	1387.29	1387.29	1387.29	1387.29	1387.29	1387.29	1387.29	1387.29	1387.29	1387.29	1387.29	16647.458
Competition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Fundraising	171.29	171.29	171.29	171.29	171.29	171.29	171.29	171.29	171.29	171.29	171.29	171.29	2055.51
Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Sponsorship	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Bank Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL CASH IN	1559	1559	1559	1559	1559	1559	1559	1559	1559	1559	1559	1559	18703
EXPENDITURE													
Maintenance													
Floor Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Outdoor Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building Maintenance	17.25	17.25	17.25	17.25	17.25	17.25	17.25	17.25	17.25	17.25	17.25	17.25	207.00
Statutory Compliance													
PAT Testing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire extinguishers	3.88	3.88	3.88	3.88	3.88	3.88	3.88	3.88	3.88	3.88	3.88	3.88	46.58
First Aid Box	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Emergency Lighting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Asbestos Management Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gas Safety Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Alarm System Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Food Hygiene	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Staffing/Volunteer Costs													
Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Overheads													
Rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building Insurance	21.74	21.74	21.74	21.74	21.74	21.74	21.74	21.74	21.74	21.74	21.74	21.74	260.82
Contents Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Liability Insurance	9.23	9.23	9.23	9.23	9.23	9.23	9.23	9.23	9.23	9.23	9.23	9.23	110.75
Utilities													
Gas	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Electricity	159.56	159.56	159.56	159.56	159.56	159.56	159.56	159.56	159.56	159.56	159.56	159.56	1914.75
Phone/Internet	36.23	36.23	36.23	36.23	36.23	36.23	36.23	36.23	36.23	36.23	36.23	36.23	434.70
Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trade Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PHS Sanitary	20.70	20.70	20.70	20.70	20.70	20.70	20.70	20.70	20.70	20.70	20.70	20.70	248.40
Miscellaneous													
Professional fees & Licenses (Accountant, Bc	34.33	34.33	34.33	34.33	34.33	34.33	34.33	34.33	34.33	34.33	34.33	34.33	412.00
Pitch Let and Astroturf Hire	516.50	516.50	516.50	516.50	516.50	516.50	516.50	516.50	516.50	516.50	516.50	516.50	6198.03
Event Costs	90.76	90.76	90.76	90.76	90.76	90.76	90.76	90.76	90.76	90.76	90.76	90.76	1089.12
Training Equipment	53.78	53.78	53.78	53.78	53.78	53.78	53.78	53.78	53.78	53.78	53.78	53.78	645.36
Funded Costs/Redevelopment Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Referees	49.78	49.78	49.78	49.78	49.78	49.78	49.78	49.78	49.78	49.78	49.78	49.78	597.40
SFA Courses	42.92	42.92	42.92	42.92	42.92	42.92	42.92	42.92	42.92	42.92	42.92	42.92	515.00
Miscellaneous Items	92.44	92.44	92.44	92.44	92.44	92.44	92.44	92.44	92.44	92.44	92.44	92.44	1109.29
League Fees	229.69	229.69	229.69	229.69	229.69	229.69	229.69	229.69	229.69	229.69	229.69	229.69	2756.28
Cleaning Materials	15.45	15.45	15.45	15.45	15.45	15.45	15.45	15.45	15.45	15.45	15.45	15.45	185.40
TOTAL CASH OUT	1394	1394	1394	1394	1394	1394	1394	1394	1394	1394	1394	1394	16731
NET CASH FLOW	164	164	164	164	164	164	164	164	164	164	164	164	1972
OPENING BALANCE	15356	15521	15685	15849	16014	16178	16342	16507	16671	16835	17000	17164	
CLOSING BALANCE	15521	15685	15849	16014	16178	16342	16507	16671	16835	17000	17164	17328	
Notes													

INCOME	Apr-27	May-27	Jun-27	Jul-27	Aug-27	Sep-27	Oct-27	Nov-27	Dec-27	Jan-28	Feb-28	Mar-28	TOTAL
Subscriptions	1428.91	1428.91	1428.91	1428.91	1428.91	1428.91	1428.91	1428.91	1428.91	1428.91	1428.91	1428.91	17146.8812
Competition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Fundraising	176.43	176.43	176.43	176.43	176.43	176.43	176.43	176.43	176.43	176.43	176.43	176.43	2117.1753
Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Sponsorship	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Bank Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL CASH IN	1605	1605	1605	1605	1605	1605	1605	1605	1605	1605	1605	1605	19264
EXPENDITURE													
Maintenance													
Floor Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Outdoor Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building Maintenance	17.77	17.77	17.77	17.77	17.77	17.77	17.77	17.77	17.77	17.77	17.77	17.77	213.21
Statutory Compliance													
PAT Testing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire extinguishers	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	47.97
First Aid Box	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Emergency Lighting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Asbestos Management Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gas Safety Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Alarm System Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Food Hygiene	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Staffing/Volunteer Costs													
Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Overheads													
Rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building Insurance	22.39	22.39	22.39	22.39	22.39	22.39	22.39	22.39	22.39	22.39	22.39	22.39	268.64
Contents Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Liability Insurance	9.51	9.51	9.51	9.51	9.51	9.51	9.51	9.51	9.51	9.51	9.51	9.51	114.07
Utilities													
Gas	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Electricity	164.35	164.35	164.35	164.35	164.35	164.35	164.35	164.35	164.35	164.35	164.35	164.35	1972.19
Phone/Internet	37.31	37.31	37.31	37.31	37.31	37.31	37.31	37.31	37.31	37.31	37.31	37.31	447.74
Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trade Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PHS Sanitary	21.32	21.32	21.32	21.32	21.32	21.32	21.32	21.32	21.32	21.32	21.32	21.32	255.85
Miscellaneous													
Professional fees & Licenses (Accountant, Bc	35.36	35.36	35.36	35.36	35.36	35.36	35.36	35.36	35.36	35.36	35.36	35.36	424.36
Pitch Let and Astroturf Hire	532.00	532.00	532.00	532.00	532.00	532.00	532.00	532.00	532.00	532.00	532.00	532.00	6383.97
Event Costs	93.48	93.48	93.48	93.48	93.48	93.48	93.48	93.48	93.48	93.48	93.48	93.48	1121.80
Training Equipment	55.39	55.39	55.39	55.39	55.39	55.39	55.39	55.39	55.39	55.39	55.39	55.39	664.72
Funded Costs/Redevelopment Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Referees	51.28	51.28	51.28	51.28	51.28	51.28	51.28	51.28	51.28	51.28	51.28	51.28	615.32
SFA Courses	44.20	44.20	44.20	44.20	44.20	44.20	44.20	44.20	44.20	44.20	44.20	44.20	530.45
Miscellaneous Items	95.21	95.21	95.21	95.21	95.21	95.21	95.21	95.21	95.21	95.21	95.21	95.21	1142.57
League Fees	236.58	236.58	236.58	236.58	236.58	236.58	236.58	236.58	236.58	236.58	236.58	236.58	2838.97
Cleaning Materials	15.91	15.91	15.91	15.91	15.91	15.91	15.91	15.91	15.91	15.91	15.91	15.91	190.96
TOTAL CASH OUT	1436	1436	1436	1436	1436	1436	1436	1436	1436	1436	1436	1436	17233
NET CASH FLOW	169	169	169	169	169	169	169	169	169	169	169	169	2031
OPENING BALANCE	17328	17498	17667	17836	18005	18175	18344	18513	18683	18852	19021	19190	
CLOSING BALANCE	17498	17667	17836	18005	18175	18344	18513	18683	18852	19021	19190	19360	
Notes													

INCOME	Apr-28	May-28	Jun-28	Jul-28	Aug-28	Sep-28	Oct-28	Nov-28	Dec-28	Jan-29	Feb-29	Mar-29	TOTAL
Subscriptions	1471.77	1471.77	1471.77	1471.77	1471.77	1471.77	1471.77	1471.77	1471.77	1471.77	1471.77	1471.77	17661.288
Competition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Fundraising	181.72	181.72	181.72	181.72	181.72	181.72	181.72	181.72	181.72	181.72	181.72	181.72	2180.6906
Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Sponsorship	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Bank Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL CASH IN	1653	1653	1653	1653	1653	1653	1653	1653	1653	1653	1653	1653	19842
EXPENDITURE													
Maintenance													
Floor Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Outdoor Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building Maintenance	18.30	18.30	18.30	18.30	18.30	18.30	18.30	18.30	18.30	18.30	18.30	18.30	219.61
Statutory Compliance													
PAT Testing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire extinguishers	4.12	4.12	4.12	4.12	4.12	4.12	4.12	4.12	4.12	4.12	4.12	4.12	49.41
First Aid Box	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Emergency Lighting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Asbestos Management Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gas Safety Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Alarm System Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Food Hygiene	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Staffing/Volunteer Costs													
Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Overheads													
Rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building Insurance	23.06	23.06	23.06	23.06	23.06	23.06	23.06	23.06	23.06	23.06	23.06	23.06	276.70
Contents Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Liability Insurance	9.79	9.79	9.79	9.79	9.79	9.79	9.79	9.79	9.79	9.79	9.79	9.79	117.49
Utilities													
Gas	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Electricity	169.28	169.28	169.28	169.28	169.28	169.28	169.28	169.28	169.28	169.28	169.28	169.28	2031.36
Phone/Internet	38.43	38.43	38.43	38.43	38.43	38.43	38.43	38.43	38.43	38.43	38.43	38.43	461.17
Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trade Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PHS Sanitary	21.96	21.96	21.96	21.96	21.96	21.96	21.96	21.96	21.96	21.96	21.96	21.96	263.53
Miscellaneous													
Professional fees & Licenses (Accountant, Bc	36.42	36.42	36.42	36.42	36.42	36.42	36.42	36.42	36.42	36.42	36.42	36.42	437.09
Pitch Let and Astroturf Hire	547.96	547.96	547.96	547.96	547.96	547.96	547.96	547.96	547.96	547.96	547.96	547.96	6575.48
Event Costs	96.29	96.29	96.29	96.29	96.29	96.29	96.29	96.29	96.29	96.29	96.29	96.29	1155.45
Training Equipment	57.05	57.05	57.05	57.05	57.05	57.05	57.05	57.05	57.05	57.05	57.05	57.05	684.66
Funded Costs/Redevelopment Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Referees	52.82	52.82	52.82	52.82	52.82	52.82	52.82	52.82	52.82	52.82	52.82	52.82	633.78
SFA Courses	45.53	45.53	45.53	45.53	45.53	45.53	45.53	45.53	45.53	45.53	45.53	45.53	546.36
Miscellaneous Items	98.07	98.07	98.07	98.07	98.07	98.07	98.07	98.07	98.07	98.07	98.07	98.07	1176.85
League Fees	243.68	243.68	243.68	243.68	243.68	243.68	243.68	243.68	243.68	243.68	243.68	243.68	2924.14
Cleaning Materials	16.39	16.39	16.39	16.39	16.39	16.39	16.39	16.39	16.39	16.39	16.39	16.39	196.69
TOTAL CASH OUT	1479	1479	1479	1479	1479	1479	1479	1479	1479	1479	1479	1479	17750
NET CASH FLOW	174	174	174	174	174	174	174	174	174	174	174	174	2092
OPENING BALANCE	19360	19534	19708	19883	20057	20231	20406	20580	20754	20929	21103	21277	
CLOSING BALANCE	19534	19708	19883	20057	20231	20406	20580	20754	20929	21103	21277	21452	
Notes													

INCOME	Apr-29	May-29	Jun-29	Jul-29	Aug-29	Sep-29	Oct-29	Nov-29	Dec-29	Jan-30	Feb-30	Mar-30	TOTAL
Subscriptions	1515.93	1515.93	1515.93	1515.93	1515.93	1515.93	1515.93	1515.93	1515.93	1515.93	1515.93	1515.93	18191.13
Competition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Fundraising	187.18	187.18	187.18	187.18	187.18	187.18	187.18	187.18	187.18	187.18	187.18	187.18	2246.111
Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Sponsorship	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
Bank Balance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0
TOTAL CASH IN	1703	1703	1703	1703	1703	1703	1703	1703	1703	1703	1703	1703	20437
EXPENDITURE													
Maintenance													
Floor Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Outdoor Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building Maintenance	18.85	18.85	18.85	18.85	18.85	18.85	18.85	18.85	18.85	18.85	18.85	18.85	226.19
Statutory Compliance													
PAT Testing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire extinguishers	4.24	4.24	4.24	4.24	4.24	4.24	4.24	4.24	4.24	4.24	4.24	4.24	50.89
First Aid Box	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Emergency Lighting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Asbestos Management Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Gas Safety Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire Alarm System Check	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Food Hygiene	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Staffing/Volunteer Costs													
Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Overheads													
Rates	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Building Insurance	23.75	23.75	23.75	23.75	23.75	23.75	23.75	23.75	23.75	23.75	23.75	23.75	285.01
Contents Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Public Liability Insurance	10.08	10.08	10.08	10.08	10.08	10.08	10.08	10.08	10.08	10.08	10.08	10.08	121.01
Utilities													
Gas	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Electricity	174.36	174.36	174.36	174.36	174.36	174.36	174.36	174.36	174.36	174.36	174.36	174.36	2092.30
Phone/Internet	39.58	39.58	39.58	39.58	39.58	39.58	39.58	39.58	39.58	39.58	39.58	39.58	475.01
Water	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trade Waste	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PHS Sanitary	22.62	22.62	22.62	22.62	22.62	22.62	22.62	22.62	22.62	22.62	22.62	22.62	271.43
Miscellaneous													
Professional fees & Licenses (Accountant, Bc	37.52	37.52	37.52	37.52	37.52	37.52	37.52	37.52	37.52	37.52	37.52	37.52	450.20
Pitch Let and Astroturf Hire	564.40	564.40	564.40	564.40	564.40	564.40	564.40	564.40	564.40	564.40	564.40	564.40	6772.75
Event Costs	99.18	99.18	99.18	99.18	99.18	99.18	99.18	99.18	99.18	99.18	99.18	99.18	1190.11
Training Equipment	58.77	58.77	58.77	58.77	58.77	58.77	58.77	58.77	58.77	58.77	58.77	58.77	705.20
Funded Costs/Redevelopment Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Referees	54.40	54.40	54.40	54.40	54.40	54.40	54.40	54.40	54.40	54.40	54.40	54.40	652.80
SFA Courses	46.90	46.90	46.90	46.90	46.90	46.90	46.90	46.90	46.90	46.90	46.90	46.90	562.75
Miscellaneous Items	101.01	101.01	101.01	101.01	101.01	101.01	101.01	101.01	101.01	101.01	101.01	101.01	1212.15
League Fees	250.99	250.99	250.99	250.99	250.99	250.99	250.99	250.99	250.99	250.99	250.99	250.99	3011.86
Cleaning Materials	16.88	16.88	16.88	16.88	16.88	16.88	16.88	16.88	16.88	16.88	16.88	16.88	202.59
TOTAL CASH OUT	1524	1524	1524	1524	1524	1524	1524	1524	1524	1524	1524	1524	18282
NET CASH FLOW	180	180	180	180	180	180	180	180	180	180	180	180	2155
OPENING BALANCE	21452	21631	21811	21991	22170	22350	22529	22709	22888	23068	23248	23427	
CLOSING BALANCE	21631	21811	21991	22170	22350	22529	22709	22888	23068	23248	23427	23607	
Notes													